



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		AL-AMEEN COLLEGE OF EDUCATION
Name of the head of the Institution		Dr. Ramesh.K
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08022112478
Mobile no.		9845557580
Registered Email		alameenbed@rediffmail.com
Alternate Email		sudhaalameen1990@gmail.com
Address		Near Lalbagh maingate, Hosur Road, Bangalore
City/Town		Bangalore
State/UT		Karnataka
Pincode		560027

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Parveen Taj M			
Phone no/Alternate Phone no.		08022112478			
Mobile no.		9448311663			
Registered Email		alameenbed@rediffmail.com			
Alternate Email		sudhaalameen1990@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://alameenbed.in/wp-content/uploads/2016-17-aqar-report.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://drive.google.com/file/d/1z2qqUiv-y0VN4taoulsUG0nM6EmtKW3/view?usp=sharing			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.03	2013	23-Mar-2013	22-Mar-2018
6. Date of Establishment of IQAC			01-Jun-2016		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Education Week	23-May-2018 7	97
Preparing Action reasearch proposal	02-Feb-2018 1	49
Unit designing	03-May-2018 2	49
orientation on TET/CTET exam	07-Jun-2017 1	49
Orientation on 2nd sem course	30-Oct-2017 4	50

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Yoga workshop was conducted to manage the stress and to maintain health and to be fit on 21.06.2018. Mr. Vishwabandhu Nagesh was invited as resource person for thus workshop

Education Week was conducted 23.05.2018 to 30.05.2018 during this week, 5 downtrodden areas were visited in the city of Bangalore, around Al-Ameen College

of Education college conducted survey, skits and dramas, awareness program were conducted. The needy people were given station

TET/CTET orientation and classes were conducted for 3rd and 4th sem

Value added course on personality development

Continious internal evaluation system

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Assessment Criteria to be framed	Stdents satisfaction survey to be conducted for which the assessment criteria to be framed based on overall performance of the institution.
Revised Continious Internal evaluation Designed	Revised Continious Internal evaluation at institutional level was designed
Contributing to local community	Conducted Gandhi Jayanthi, World Disaster Mangment day, World Sight Day, World Mental health day, World Cancer day, saplings planting were done
Best practices	Use of ICT for effective teaching learning, Remedial teaching for slow learners was conducted.
Certificate and Value added course	Certificate course on IT was introduced and Value Education classes also conducted
International Placement planned	Arranged an interview from Placement cell Mr. chetan Jaswal C.E.O founder of "Noitacode " conducted the interview few students were selected for Schools in UAE
Community based activities	on 2nd december collabarating with Rotary club, Bangalore organised a program "My tree my life" due to metro work Lalbagh is pointed. And protected the tree by students at large scale it was recorded in Guinness book

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	07-Feb-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the commencement of every academic year curriculum planning meeting is conducted. In this meeting following work is done for a well-planned curriculum delivery and its documentation: - 1. Staff members are assigned various theory courses - Separate staff meetings are organized for core courses, specialized courses, practicing for constructivist teaching learning and enhancing professional capacity building for the B.Ed course. 2. Faculty members prepare a course outline mentioning the teaching hours, learning hours and the assessment procedure. 3. They plan the details regarding seminar and practical work related to the course and design new scoring keys if necessary. 4. In-charge staff members are decided for the practical courses namely practicing for constructivist teaching and enhancing professional capacities for the B.Ed course . The staff members plan the outline for the courses, the requirements for the courses and the tentative schedule for the courses. 5. A tentative time plan to be followed during the year is proposed after deliberation and discussion by all the staff members. Students Orientation 1) It the beginning of the year the students are given general orientation of the entire B.Ed programme by the Principal. Separate orientation programmes are organized for B.Ed course. The students are given a detailed explanation of the syllabus, the nature of the various activities to be conducted and the assessment procedures to be followed. Also the importance of internal assessment is explained in detail. 2. After the general orientation by Principal, a detailed orientation by every Subject teacher about each subjectis given.

Commencement/Implementation of the sessions:- 1. After these orientation sessions the actual commencement of the session begins when weekly timetables are displayed to the students on notice board. 2. we are bound to complete our syllabi within period of stipulated time, all the necessary precaution is taken to follow the decided time line. Review meetings:- 1. During the entire year weekly review meetings are conducted to take a feedback on the actual conduct of the sessions, issues faced in implementing and modifications to be made if necessary. 2. These meetings also focus on designing and sharing the detailed timetable regarding the practical courses, updates are taken about completion of syllabus. 3. It also helps to analyze if the planned time line is being followed or not. Tutorials, open book test, Research activities and seminars are held along with mentoring and participative learning encouraged. 4.

Internal assessment is done transparently with examined scripts with constructive feedback written are shown to students. Orientation on school

internship is given .The practice of six teaching skills is given to the students.The demonstration by teachers on each teaching skill given.Integration of skills,ICT mediated lessons are also given.In the third semester orientation on school internship is given .Lesson plan writing workshop is conducted to give practice to students write the lesson plans.The students begin their school internship programme by going to various schools in the city of Bangalore.Wherein they complete their school teaching practice ,conduct action research project practical activities, co scholastic activities etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Programme in IT	nil	02/06/2017	30	entrepreneurship	ICT Skills, PPT, CAI,Blogs

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	already adopted	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	48	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
life skills	01/02/2018	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	B.ED second year - 1.School Internship 15-17	65
BEd	2.post internship Field Visit 15-17special school ,community service ,Residential school etc	65
BEd	Pre Internship16-18	48
BEd	School Internship16-18	48

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institute have designed structured feedback questionnaire as per guidelines of NAAC for all the stake holders obtains the feedback on regular interval. IQAC analyses the feedback on the parameters enlisted below for each stakeholder. The Principal conducts SWOT/SWOC analysis at the end of every year to obtain feedback from the student teachers, Parents, Alumni and the faculty. The college does have a formal system to collect feedback from stakeholders regarding the curriculum. The responsibility to collect the feedback is assigned to a teaching staff member, who is in charge of the 'Feedback Department'. A Proforma for feedback was prepared and modified after receiving suggestions from teaching staff. The Principal of the college reviewed the draft and it was finalized. The feedback obtained from the students, Parents, Alumni and teachers was taken into consideration while planning for the next academic year. Teacher educators provide self-appraisal report to the head of the Institution at the end of academic year. 1) students are encouraged to ask difficulty in subjects so that it can be rectify and improve the delivery of the subject's teacher. During the annual feedback of the subject as well as subject teacher is taken through a structured questionnaire designed with focus on every aspect of Teaching Learning Process and other administrative process. This feedback is used for overall improvement in all areas. In case of Teacher with lower feedback scores, he / she is being called by the Principal instructed to improve their performance and teaching parameters. 2) Parents feedback is also taken into c consideration, Parents feedback analysis suggests to improve onto Placement of the students, suggested to add some new courses. IQAC decided to address the issue by signing more Collaborations /MoUs with the schools. College works on their suggestion for overall development of institute. 3) Institute always remains in touch with the alumni so that suggestions can be gathered from them after completion of their course .To obtain the Alumni feedback, a questionnaire is floated among the alumni. The responses are analyzed on the basis of different parameters which helps to implement quality policy at institute level. Its observed from the earlier feedbacks received that, alumni are quite satisfied with the infrastructure facilities. The suggestions from alumni mainly focuses on to keep pace with the everchanging technology. IQAC planned an initiative for add-on/bridge courses. Alumni interaction at department level across different events such as expert lectures, discussing school job scenario with current batches, organizing mock interview etc are the benefits.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
BEd	Education	50	60	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	50	0	8	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
8	8	9	3	1	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has a well-designed mentoring system followed with prescribe objectives. At the entry level of the course students are grouped based on the performance in diagnostic test, individual counselling and based on individual learning needs. Two hours in a week is allotted in college timetable for mentoring, where each mentor organize activities according to the needs of the mentee at every semester so that all the prescribed activities and assignments are carried out by each student teacher systematically. Based on the well planned and detailed calendar of events, the important activities of the 3rd semester are conducted. In internship activities, all the student teachers are allotted to different schools to practice the teaching of 20 lessons in each methodology along with different school-based assignments. Each trainee gets the lesson plans corrected and plan the school-based activities systematically with the guidance of their methodology teachers and respective mentors. Each mentor guides the mentees in designing unit plans, provide continuous guidance for actual teaching, TLM preparation, writing action research proposals, guidance for preparation of pre-test and action plans for conduction of action research, designing unit tests, planning, and organizing co-scholastic activities, planning innovative lessons, conduction of practical activities etc., Apart from internship related activities, mentors continuously monitor the progress of each mentee at every interval in writing records and maintaining the documents related with all the activities of the semester. They are also guided in activities like exhibiting internship records and materials used, taking active participation in different occasions and celebrations, etc. To prepare every trainee for better professional career, college conducts TET coaching classes. During 4th semester all the mentors prepare their mentees for post-internship activities. Each member of the group is made to understand the procedures of undertaking projects related to school based, community based and the visit of special schools systematically. Each mentor guide respective group with individual tasks like questionnaires preparation, designing observation schedules, planning of proposed charity activities at community centres, etc. they are helped in writing reports on given post-internship activities and reflect upon the same for their future professional life. Apart from post internship, the activities like cultural, social and celebration of various important days, excursion, and revision work are conducted by allotting responsibilities groupwise by the mentors. For 2nd semester students, continuous mentoring was been held to prepare every learner for pre-internship activities according to their individual learning needs. The scholastic activities like seminar preparation, group references, micro teaching episode writing, practice of the micro teaching skills, simulated teaching episode writing and presentation, lesson plan preparation, school-based internship activities related preparations, post- internship activities related planning executions, etc., are done in groups by the students with the constant mentoring and guidance by the in-charge mentor. In the line of continual efforts to secure ranks from university exams, all the

mentors identify the good performing students to provide constant guidance and feedback on their skill of writing answers and preparation for examination.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
50	7	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	D14	III	09/09/2017	30/11/2017
BEd	D14	IV	02/03/2018	20/04/2018
BEd	D14	I	30/08/2017	08/12/2017
BEd	D14	II	02/03/2018	20/04/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As institution is affiliated to Bangaluru City University, Bengaluru, it is adherent in strictly following the internal evaluation system suggested by the university in all the courses and activities of every semester. Keeping the norms of internal assessment modalities in mind institution plan and prepare a schedule for continual internal evaluation. According to the planning and conduction of the practical activities in soft core papers of 3rd semester, evaluation is made and internal marks awarded. Term test is conducted in every paper and performance of each student is assessed to award internal marks in each subject. Answer scripts are given to the students for verification. Scrutiny meeting on students' performance in the test is held. for improving the performance in final examination is discussed along with faculty. Internal evaluation of 2nd semester, pre-internship activities is also done with prescribed norms. Continual Internal evaluation of 3rd semester activities related with internship are done based on the performance in each activity and the records and documents submitted are done. In EPC papers, regular practice of suggested activities is conducted. The performance and the exhibition of the practical activities are displayed and marks are awarded. Internal marks of

each student are displayed on noticeboard in advance and grievances of each student are attended. The performance of students in internal assessment is used by the faculty to identify the slow and advanced learners in different subjects and plan strategies to improve their performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

For every batch of B.Ed., training program calendar of events is prepared by the university in common and sent to all the affiliated training colleges. It is prepared with teaching hours in each course and the dates for activities and examination are mentioned. Keeping the common calendar of events, college prepares academic calendar of events for the institution based on institutions' goals and objectives in mind. In the beginning of the course, IQAC of the college call a meeting for all the faculty along with the principal of the college to discuss on the common calendar of events given by the university for each semester. Keeping the course duration and the college unique activities in mind, III semester academic calendar of events is reframed. In the revised calendar of events, celebration of all the important days is mentioned with the dates and the month. The academic activities need to be carried out are placed in the calendar of events like- workshop on unit designing, duration of internship activities, dates for lesson demonstration, orientation on practical activities, orientation on II assignment, innovative lessons, conduction of co-scholastic activities, criticism lessons, submission of internals, the important initiatives and programs undertaken by the institute to provide exposures in terms of personal and socio-economical perspectives, different add on programs to be conducted are shown in the calendar of events and circulated among all the faculty to plan and schedule their activities. As the faculty are asked to prepare their program of action in their respective subjects and assignments of activities. At each interval principal call for the meeting to approve the action plan and accomplish all the activities as per the calendar of events. The same procedure is followed to prepare the institutional academic calendar of events for all the semesters, keeping the scholastic and co-scholastic activities to conducted in mind. Apart from teaching hours to complete the portions on-time and to do the continuous assessment of the learning process, the co-scholastic, academic supporting activities and programs as shown in the calendar of events are held periodically and assessment is done. The internal evaluation marks as per the allotment for all the activities are submitted to the university as per the date mentioned in calendar of events. Final examination is also conducted by the university as per the date shown in the calendar of events and detail timetable of the final examination is shared by the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://drive.google.com/file/d/1-HSWyxipFvftun-7XGjlmihhta04Y5TFm/view>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
D14	BEd	Education	65	62	95.38
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://drive.google.com/file/d/13 JsABGKqV2W2Op5-17sU7qZKIS800Vm/view?usp=sharing>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	00	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	0	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	5	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Education Week	Al-Ameen College of Education	7	98
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Lions Club	Swachh	8	97

Bharath Abhiyan

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
internship Activities	Teaching Practice	Al-Ameen College of Education	02/07/2018	27/08/2018	50
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MANJU	08/01/2018	conducting classes	100
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4000000	203091

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libsoft	Partially	9.8.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8786	928183	40	5250	8826	933433
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	0	Null	Null
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	47	20	94	4	20	2	3	200	0
Added	0	0	0	0	0	0	0	0	0
Total	47	20	94	4	20	2	3	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20000 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nilnil	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
560001	61552	4000000	203091

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Criteria IV 4.4.2 Procedure and polices for maintaining and utilizing physical, academic and support facilities. In any educational institution, proper maintenance and utilization of physical, academic, and support facilities are crucial for the smooth functioning of the organization. This includes laboratories, libraries, sports complexes, and computer facilities. To ensure effective management of these facilities, clear procedures and policies must be in place. This involves regular maintenance schedules for equipment and facilities, as well as guidelines for their proper use. Al-Ameen college of

Education strives to provide physical and support facilities for an excellent academic environment in a clean and green campus. In order to achieve this objective, the College has a General Maintenance Department which has established systems and processes for regular maintenance and for proper utilization of resources like physical, academic and supporting facilities- laboratory, library, sports complex, computers, classrooms etc. Al-Ameen college of Education has the policy for infrastructure maintenance as specified by the statutory bodies both in terms of quantity and quality. The College provides the best infrastructure to all its departments and other functional areas to ensure the infrastructure needs and the requirement of Teaching-learning process. The Infrastructure Maintenance policy of Al-Ameen college of Education is ensuring its quality and cost, up gradation from time to time, proper accounting and safeguarding by providing inventory numbers on each equipment and maintaining asset register. Following procedure have been adopted for maintaining, upgrading and utilizing Infrastructure and resources available in the college. Physical Facilities: (Laboratory, classroom etc.) Though the college has one of the finest infrastructures, timely upgradation and reconstruction are made to improve its utilization. Steps: 1. Recommendations are considered for infrastructural change by the Local Advisory Committee (LAC), Management body of the college, Alumni Association, and different stakeholders of the college. 2. Approval for fund utilization from the college management. 3. Initialization of infrastructural development Building Infrastructure and Maintenance: The in-charge person will look after the maintenance, repair, and maintenance of the main building and physical infrastructure like water, power supply and gas. It creates necessary arrangements for adding new academic infrastructure in the college as per the need of the college. Laboratory Equipment's// Machinery Stock taking is done once a year and maintain stock register by laboratories for keeping a list of chemicals, glassware, and any other instruments used in the laboratories. Maintenance of Dead stock registers regularly to keep account of the nonfunctional equipment's and machinery etc. The Laboratories equipment is maintained at the departmental level by the staff in charge. Library: 1. Recommendations for subject related books are accepted from faculties and students. 2. No. of books on a variety of topics are made available in the college including textbooks, magazines, research papers, reference books, periodicals, e-books. 3. Study material for different Competitive Exams is made available in the college. 4. Automation of the library is made for easy access to the books through Library software. Computers: 1. College regularly purchases new systems with upgraded software. 2. New computer labs have been constructed with advanced features of ICT technologies. ICT facility is made available in Labs, classrooms, and Library. As a policy, the faculty members, staff/laboratory assistants and other service personnel are given responsibility to maintain the equipment under their supervision. and report to their respective department Heads/Administrative head. Maintenance and utilization reports are submitted periodically. Sports: The sports committee conducts timely meetings for the purpose of discussing budget proposals, conduct of Intramural for each academic year. The order is placed with prior approval of the purchase committee. The sports related materials are issued to the students by maintaining an issue/return register which reflects the utility and demand of the items along with the students' interests. Subsequently it facilitates the proposals to be made for the next academic year. Equipment related to various physical activities and sports is updated on a regular basis. The upkeeping of the sports items in an efficient way is done through regular monitoring using the required workforce. This includes all the sports facilities. The damaged sports equipment is to be replaced by new one as per the requirement. The maintenance of the college grounds is done frequently by the estate office whenever necessary.

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	AL-AMEEN SCHOLARSHIP TRUST	1	20000
Financial Support from Other Sources			
a) National	KMDC, SWO, OBC, ALHAJ MINORITY SCHOLARSHIP, PRIYA KRISH CHARITABLE TRUST, MAYMAR CHARITABLE TRUST, ROTARY	52	769041
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Exhibition	11/09/2017	47	Al-Ameen College of Education
Environment Day	05/06/2017	97	Dr. Rahamath Ataaz, Al-Ameen College of Arts, Science and commerce
Human Rights and legal literacy for women empowerment	07/07/2017	97	Mr. Munawar Pasha, Al-Ameen College of Law
Workshop on psychology practical activity	11/11/2017	50	Prof. Syeda Banu, Department of Psychology, maharanis Science and Arts college
Gamaka Sampada Program	24/11/2017	50	Mrs. Vijayalakshmi and Mrs. Geetha Lakshmi, Gamaka Sahithya Academy
My Tree My Life	02/12/2017	97	Rotary Club and Al-Ameen College of Education
Paper Craft	14/06/2017	50	Mr. Jeetu Sing, Mahathma Gandhi Handicraft Institution, Rajasthan

Eye Donation	15/07/2017	97	Mr. Krishna, IRCS, Karnataka
Education Week	23/05/2018	97	Al-Ameen Educational Society
Placement Drive	14/09/2017	40	Mr. Chetan Jaswal, C.E>O, Noitacode educational Service, Dubai, UAE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Classes on TET/CTET	47	47	5	20
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Jain Group of Institution Modren English School R.S. Academy Orchid International School	47	20	Wisdom School BET School MES School crecent School	30	10
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2017	8	B.Ed	Education	Bangalore University	M.A, Msc, M.com, M.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
TLM Preparation, Essay writing, Debat, Song, dance, drama, running race, shot put, cricket, vallyball, throw ball, lemon and spoon	College level	92
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activities of the students council To participate in the planning and organization of the various departments of the college during the academic year 2 participate in the execution of these activities. To participate in the planning and organization of the various co-curricular activities to be carried out the various departments of the college during the academic year. To give information to the students regarding the various activities to be organized To make the rules of regulations to the students regarding different activities. To encourage maximum participation of the students in the different activities. To help the conducting of the activities as per planning, execution in the appropriate duration. To enable smooth functioning of the institution by adopting democratic principles in the execution of the different activities of the institution. To help maintain a healthy atmosphere and discipline in the institution. To assist in maintaining discipline and harmony in the institution. The activities organized by the student council under the leadership of the in-charge faculty are as follows. Teachers day, Environment day, farewell, fresher's day.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Every year two meetings are organized by alumni association one in the

beginning of the academic session and the other towards the end of the academic year. These meetings are conducted to find the development in progress of the alumni in their areas of work. The alumni are also involved in the curriculum and co-curricular activities of the institution of Alumni with current batch students to clarify their doubts and initiate smooth transition of the new students to the course, felicitation to rank holders was done on annual day, Every year institute invites alumni for conducting demo lesson for various microteaching skills placement interview was conducted for teacher trainees on 17th December 2018

5.4.2 – No. of enrolled Alumni:

45

5.4.3 – Alumni contribution during the year (in Rupees) :

20000

5.4.4 – Meetings/activities organized by Alumni Association :

2 meetings per year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Al- Ameen College of Education follows a decentralized and participative mode of decision making in the effective management. The Apex body of the college administration is the Governing body, comprising the Patron, Manager, Principal, senior faculty. The governing body meets thrice a year or as needed. The Principal presents the college activity report before the body. The body reviews the report, discusses and gives valuable suggestions .The next level of the management of the college is the College council whose members are the Principal and senior members of the faculty. The college also has a Steering Committee to implement the decisions taken in the governing body and college council and ensure smooth functioning of the college. The next level includes the Principal, Faculty and Staff. The principal convenes regular meeting of the faculty and start to discuss various issues related to the academic and non academic functioning of the college. The next level is the students union which comprises of the elected representatives of the student community. A member of the faculty is assigned the duty of student advisor who acts as a link between the student union and the faculty. The entire schedule of the academic events of the year is discussed and tentatively fixed in the beginning of the academic year. The members of the faculty are assigned duties of the various committees ,clubs and cells ex: IQAC ,. Cultural committee, Discipline Committee ,Alumni association, Library committee ,Examination committee, Sports committee , CLC committees ,excursion committee, literary club, library committee, academic programme committee, research and linkage committee, magazine committee, excursion committee, Governing Council Cell, anti ragging cell, anti sexual harassment Cell , Grievance Redressal Committee etc The student support programmes are carried out under the strong support and guidance of College management. At the beginning of the academic year members of the faculty meet under the leadership of the Principal, and decide the schedule for the academic year and to assign various duties to the faculty. The teachers are the conveners in various academic and non-academic committees. cells and clubs of the college. Members of the administrative staff are also members of the various committees, clubs. The Students Union organizes various programmes under the leadership/guidance of the staff advisor. All details regarding the office bearers are mentioned in the academic calendar.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As our college is an affiliated college we implement the curriculum designed by the university - The university invites our faculty to participate in the curriculum revision workshops -one of the faculty is member of the Board of studies Bengaluru City University - The faculty of the college acts as the chairpersons of the curriculum review committees for the B.Ed programme - The faculty of the college authored books related to different dimensions of education and are recognized as reference books by the university.
Teaching and Learning	Teachers plan their teaching plans in advanced for better delivery of curriculum transaction. Teaching learning process is monitored by the Principal of the college. All the teachers strive to use innovative methods like Group discussion, co-operative learning, team teaching techniques. To make their classroom teaching more effective. External expert are invited for the interaction with students and faculty, the Student under takes various projects, Field visit, study tour, internship, and various subject assignments. Smart boards are used for teaching learning process, Guest faculties are employed, Seminars are conducted for B.Ed. students, Use of ICT in teaching learning practice
Examination and Evaluation	As per new regulations of NCTE 2014, Choice based credit system pattern is implemented by BANGALORE CITY University BANGALORE in the year 2015 for B.Ed., Since our college is affiliated to BANGLORE CITY University we are following syllabus and examination pattern of BANALORE CITY University BANGALORE For Continuous Assessment of B.Ed, three activities should be organized during the year for the core courses. Out of these three activities one activity should be the Practical work given under each course,

one another compulsory activity will be written examination and student can compulsory do the following activities: 1. FieldVisits 2. Seminar 3. Assignment 4. Presentations 5. Group Discussion 6. Tutorials 7. Education Excursion 8. CLC All these activities are considered in Internal evaluation. The internal examination is re-examined for students who are absent due to some unavoidable reasons and medical reasons. Internal assessment activities are Practical, Unit test, Written Exam. The College does internal assessment on basis of university guidelines. The University provides tool for internal assessment. For the assessment, the college has to submit Internal marks on university portal. The University converts these marks into the grades which are shown on the mark sheet of the students.

Research and Development

The college has functional MOU with Moulana Azad National Urdu University and NIOS D.El.Ed. 2years course. The institution encourages the faculty to excel in their efficiency by giving opportunities for their professional growth in all respects. The college permits the faculty to participate refresher/orientation/short term courses conducted by UGC-HRDC and allow college faculty to attend national and international seminars, workshops, conferences and publications. The institution encourages the teachers to undertake and successfully complete the research programmes like Ph.D.,. Encourages the faculty as a resource persons.

Library, ICT and Physical Infrastructure / Instrumentation

The college library is well equipped with an adequate number of books, journals for the B.Ed. program. Books, Journals Novels with computerization of the library using campus Inlibnet. We have a good collection of electronic materials with digital infrastructure. The internet facility is also provided separate 05 computers for the students in the library. Students can access and download information about their topic or interest subject. Email service is available on-demand softcopy of the syllabus, Question papers, college Magazines provided to the students and faculty members by using email or Internet. Institute Library provides the e-resources, e-book for the

students. Teachers were encouraged to be technologically sound and use technopedagogy in their classrooms. The college has installed an LCD projector in every classroom to make the teaching more effective. A computer lab facility is available in the college. Students do the practical work in the computer lab. The college has created adequate physical infrastructure including a science lab, a Psychology lab, Multipurpose hall. In science laboratory is available with multiple sets of science apparatus. Students use these apparatus to demonstrate the experiments prescribed in the syllabus of secondary schools. Psychology lab with a variety of psychology test equipment and apparatus. These facilities are used by B.Ed, students. With a view to developing all around personality of students, the college gives equal importance to sports and cultural activities.

Human Resource Management

Professional development of teacher educators through research activities, research guidance, activities of research committee, research based consultancy services, etc. training of new generation teachers to transfer the inherent values of the society, training student teachers to meet the emerging educational issues. Members of the faculty provide classes for the PTA at the model school and other cooperating schools. The student teachers provide training for the students for the various competitions and exhibitions. College provides opportunities to attend various examination - promotion.

Admission of Students

Admission of the students is merit based as per government rules and regulations. There is a separate list for reservation/special category based on the reservation policy of the government. Category wise, merit wise list publication is also published. Being a minority institution, admission to management quota is first cum first serve, preference given to minority students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The college is maintain's accounts in TallyERP-9 software. All the receipts

like students fees, their outstanding fees are maintained through the manually. The main expenditure components like payments to vendors, salary are prepared through HRMS, salary credited to employees through K2. Salaries are credited directly to Management staff, other all payments through cheques. Professional Tax, TDS, Internet bills, Telephone bills and some library bills are paid through online i.e. net banking.

Planning and Development

E-governance is the integration of Information and Communication Technology in all the working processes of the institute. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective. To facilitate the same college is using Campus internet for Students, Finance Account, Employee and Library Modules. This is useful to retrieve any information of the student employee whenever it is required. Also e governance is used in planning of Annual plan and other administrative as well as Academic activities like in the process of planning college-events and activities, institute uses personal emails. Important administrative and academic notices are also circulated through notice board for teachers and students group. Also ICT is used in admission procedure of First Year B.Ed course, it includes college registration on School Education portal, downloading students merit list, allotment list etc.

Administration

Information from Joint Director, collegiate education and university level are conveyed to all the members of the college through e-mail and published in our college website. Bio-metric attendance terminal for all the faculties and students are uploaded in the website every week. The e-print copy of academic calendar made available to the faculty.

Student Admission and Support

Govt. of Karnataka has developed a dedicated portal for B.Ed. admissions schooleducation.kar.nic.in. Which is under the Central Admission Cell, Bangalore. Entire centralized admission process is online students can fill the forms on said website. The college has helping counter for the students which

provides them several services such as Admission form Filling, Examination form filling as well as Scholarship Form filling at one place only. This service counter protects the students from outside service centres where they need to pay fees for it. The service center provided at college is free of cost. Information about the courses, admission criteria, fee structure, extracurricular activities offered is published on College website.

Examination

Our Institution follows all guidelines of Bangalore University for 2017-19 batch and Bangalore city University for 2018-20 batch, for examination conduction. The institution uses e-governance in the examination process, like, filling of examination forms, generating online fee challan. Internal examination question papers, supervision timetable, examination timetable, supervision reports, Print the exam seat number wise List, Seating Arrangement for University examinations and supervision orders prepared by online. Internal evaluation marks entry also done by online. Hall Tickets are generated online and then distributed to the students. Hard copies of question papers are supplied by examination section of the Bangalore University and Bangalore city university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	Nill	Nill	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	no	Nill	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Skills building for learners outcome	1	02/04/2017	02/04/2017	1
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	13	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee provident fund, canteen, faculty members are encouraged to pursue higher education, maternity leave	Employee provident fund, canteen, children of the staff members are given priority during admission, maternity leave	Government scholarship fee concession from Al-Ameen Educational Society to the economically poor students, counseling services, career guidance program, library facilities to the students, grievance redressal programme, skill development training, canteen facilities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits are crucial processes for ensuring financial transparency and compliance with an organization. In our institution audit report is the final judgment of external auditors to the financial statement. The external auditor is appointed by our management to issue the report. Audit report is the hallmark to third parties at the time of decision making. It is a process that involves in depth analysis and evaluates our financial records by an independent accountant or external auditor to determine whether institution's Financial statements are fair and correct considering the institution financial position. The audit will be done every financial year i.e., from 1st April to 31st March every year. All the receipts, payments along with vouchers and supporting bills duly signed by principal and accountant and approved by the secretary or chairman will be physically verified and issue the financial audit report along with balance sheet and income and expenditure copy by the auditor with signature. Throughout the year any audit objections raised are typically discussed in a formal setting. The mechanism for setting objections involves a collaboration process between the auditors and the organizations management. This may include providing additional documentation. Clarifications or adjustment to address concerns, resolving objections promptly

is essential to maintain financial integrity and regulatory compliance. Clear communication and co-operation between auditors and the organization facilitate a smooth audit process and contribute to the overall reliability of financial reporting, during the year 2017-18 no objections submitted from the auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

103000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC from University	Yes	Managment
Administrative	Yes	Rangaraju and Association	Yes	Managment

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Participation in Annual day activities providing valuable suggestion for development of the institution. 2.Making availability of schools for internship

6.5.3 – Development programmes for support staff (at least three)

Communication Skills: Communication Skills workshop was organized to develop communication skills in non-teaching faculty of the institution. 2. Hygiene Workshop: This workshop is organized to cover various aspects of Hygiene and Safety Guidelines for Cleaning support faculty. 3.Yoga and Meditation programme was conducted for support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Introducing personality development programs for students 2) Institution started Yoga programme 3) CC cameras are installed in all the classrooms, Corridors and library for the safety and transparent purpose.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Education Week	23/05/2018	23/05/2018	30/05/2018	97

2018	Preparing Action reasearch proposal	02/12/2019	02/05/2018	02/05/2018	50
2018	Unit designing	03/05/2018	03/05/2018	04/05/2018	50
2017	orientation on TET/CTET exam	07/06/2017	07/06/2017	07/06/2017	50
2017	Orientation on 2nd sem course	30/10/2017	30/10/2017	03/11/2017	50
2017	Conducted workshop on preparation of Mannual for Internship Program of two years CBCS B.Ed Program of Bangalore Un iversityB.Ed	28/11/2017	28/11/2017	29/11/2017	200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Law Day	27/11/2017	27/11/2017	91	24
Human Rights Day	09/12/2017	09/12/2017	91	24
National Girl Child Day	24/01/2018	24/01/2018	91	24
Career Carnival	15/02/2018	15/02/2018	40	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- The architectural structure of our college is designed to make use of maximum amount of natural resources like sunlight and ventilation.
- All the electrical appliances are switched off when not in use.
- Our non-teaching staff take turns to ensure that there is no wastage of electricity.
- Periodical Checkups are done to repair any leakage in taps or malfunctioning appliances to ensure conservation of Water and Electricity.
- Rainwater harvesting is done and

conserved water is used for gardening purposes.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	Nil	05/09/2017	1	Teachers Day	1	125
2017	1	Nil	01/11/2017	1	Kannada Rajyotsava	1	125
2018	Nil	1	11/05/2018	1	National Technology Day	1	80
2017	Nil	1	06/09/2017	1	Founders Day	1	130

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
college regulations in College calendar	17/04/2017	Discipline committee is formed and periodic meetings are conducted to ensure adherence to the code of conduct. student representatives are elected for this purpose and their report to the concerned staff members in case of violation of code of conduct and strict action is taken against the students who violate the same.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2017	21/06/2017	105
World Population	11/07/2017	11/07/2017	110

Day			
World Aids Day	01/12/2017	01/12/2017	120
World Earth Day	21/04/2018	21/04/2018	120
World Book Day	23/04/2018	23/04/2018	120
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rain Water harvesting Our institution has built a big tank on the upper most floor of the building from where water for all purposes is supplied to all the floors throughout the day. During the rainy season rain water is collected through pipes and stored in the tank at the bottom of the building. Energy Conservation We use electric energy quite economically. We are careful about the switch on and the switch off of the energy as and when required. Plastic free campus Use of Plastic is banned in college campus. We encourage students to use cloth bags. e-waste management Damaged computers/ e material are immediately sent to IT department. If required some working parts of these computers are reused. If needed new parts are purchased and the repayment of the electronic apparatus is being made from time to time to speed up the work. Underground drainage system is installed in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.01. To provide a conducive environment for teaching, Learning with the use of modern methods and technology. To inspire the students to develop their personality As Innovative and creative Teachers with a Scientific Flair through Various Academic, Co-Curricular and Extension Activities. To Train the Students as Socially Sensitive, Responsible and Professionally Skilled Teachers. With the use In line with the Institute Vision and Mission, the institute provides Quality in Teacher Education. Quality is not an Act, it is habit. It is very difficult to give a comprehensive definition of quality. Teachers need high quality academic and pedagogical knowledge in their work. And the Teacher Education Institutes is the only platform which performs a significant function of providing learning experiences to lead their Pupil Teachers from the darkness of ignorance to the light of Knowledge .But Teacher Education is undergoing swift changes in keeping pace with the demands of learning and expectations of learners, community and society. Ensuring the quality of teaching and education is crucial for teacher education institutes in the present scenario. For the development of an inherent quality culture at the institution various efforts have been made to improve teacher education demand of the qualified and quality was also increased continuously. Teacher education aims to create human talent pool that is equipped with innovative ideas and adapt to any kind of culture and environment. Institution itself plays a significant part in developing quality. It create appropriate infrastructure for providing quality teacher education and grants admission against management seats. It organizes teaching as per prescribed curriculum of the affiliating university. It is also engaged in appointing qualitative faculties and overall management of the institution. It also coordinates with the affiliating university, NCTE and the State Govt. in all matters regarding teacher education and responsible for maintaining its quality. The very establishment of our College, as a state run institution is in furtherance of enhancing the Education in the heart of the city with equal emphasis on equity. The institution inculcates an awareness of the value of a holistic education and empathy for the less privileged sections of society. Value Education Programmes are held for all students throughout the year to enable Students to discern and make informed choices for life. 2. Being a college of renowned social worker Dr.

Mumtaz Ahmed Khan who was well-known as Baba-e-Taleem, this college aims at extending education for backward students of the society. We aim to have an impression in our society by producing students who aim higher expectations in their academic achievements. With a holistic approach we focus on the entire student experience, assisting with all the guidance and counseling they need to make right decisions for their future life. The college offers several activities to students such as new student orientation and mentorship programmes. These offerings are part of a strategic approach towards helping students by providing important information and managing expectations. To support current students, we have established a series of activities such as experts' lectures, visits to innovative centers, discussion, students mentoring system monitored through academic advising. Learning is dependent on the pedagogical approaches our teachers use in the classroom. Pedagogy refers to the interactions between teachers, students, and the learning environment and the learning tasks. Effective pedagogy has led to academic achievement, social and emotional development, acquisition of technical skills, and a general ability to contribute to society. Some of the pedagogy strategies include the following:

- Student centered Approach - frequent opportunities for students to answer and expand upon responses to questions
- Positive attitude towards students and belief in their capacity to learn.
- We boost our academic programs with extracurricular activities and varied lesson activities
- Preparing students for the future involves equipping them with the knowledge and attitude to be winners. To accomplish our vision we earnestly aim to raise high standards for ourselves, so that our students have the best possible holistic experience with us.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://drive.google.com/file/d/1Du25Fyvfk9pb0SreLHfe08TGp98EKc00/view>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS Vision: imparting quality education is the prime motive through which the community attains self reliance to meet the socio-economic challenges of the society. Mission: integrating educational research and development with societal issues. Upliftment of the community is one of the founding principles of our institution, to make it a reality every year our college celebrates EDUCATION WEEK and organizes a no. of programs to create awareness about the societal issues, real life conditions of the people of our community who are under privileged, live in slums and are educationally backward On 23rd May 2017 "Education week" is inaugurated by the chief guest Dr. Shankar Reddy, register of evaluation Bangalore University and Al-Ameen Rathna Janab Subhan Shariff Saheb. Hon. Secretary A.A.E.S addressed the students, Mr. Shaik Dawood, Vice Chairman of A.A.E.S graced the occasion. During Education Week trainees of Al-Ameen College of Education along with faculty visited different downtrodden areas such as Shariff Nagar, Near Yeshwanthpur Railway Station, B.K. Nagar Yeshwanthpur, Shamanna Garden, Padrayana Pura and Shrinivas Nagar. To bring awareness about education, health hygiene, eradication of blind beliefs, Women empowerment, girl child education etc. trainees performed street plays, skit, gave variety programmes like surveying, displaying saying slogans to bring awareness about different social evils. On 30th May education week was concluded with valediction Mr. Sayed Ahmed E.C. member A.A.E.S was the chief guest and valedictory address was delivered by Al-Ameen Rathna Janab Subhan Shariff Saheb Hon. Secretary, College News letter "The Buzz" was released by the chief guest.

Provide the weblink of the institution

https://drive.google.com/file/d/1l0VapzNYjZBDdmnnOgN_y85kN5e9isd7/view

8.Future Plans of Actions for Next Academic Year

Future Plan of Action for next academic year 1. Induction orientation program are to be conducted meticulously for all the semesters accordingly to the time table. 2. Education week would be conducted in our institution very ceremoniously every year without fail, in order to develop social awareness, tolerance, care share principle, self adjustment to know the problems of the down trodden to solve them to develop values in them 3. TET, C-TET orientation classes will be conducted for 3rd 4th Semester teacher trainees to build up their career. 4. Value added course like personality development will be conducted by inviting an expert to help trainees to develop in them self confidence, self reliance, tolerance also adjustment. 5. Continuous internal assessment in the institution is carried out through number of activities, seminars, workshops, also projects tests exams. 6. Institutions will conduct number of national festivals, like Independence Day, Republic Day, Gandhi Jayanthi, other ethnic days contribute a lot to the community which develops the feeling of "Unity in diversity". 7. Collaboration with Rotary Club has to be done to conduct programs under its wing. 8. Placement services are going to be scheduled for the teacher trainees the placement would be done for national international level institutions. 9. Many best practices will also be followed like ICT programs, remedial teaching mentoring, tutoring as per the schedule earmarked in the time table. 10. Field trips educational excursions will also be planned to broaden the horizon of our teacher trainees. 11. Yoga workshops will be held to manage stress to maintain the physical mental health of the teacher trainees. 12. 'Handwriting workshop will be planned for our teacher trainees. 13. Community Living Camp would be scheduled for both the IV II Semester for 3 days.