



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		AL-AMEEN COLLEGE OF EDUCATION
Name of the head of the Institution		Dr. Ramesh.K
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08022112478
Mobile no.		9845557580
Registered Email		alameenbed@rediffmail.com
Alternate Email		sudhaalameen1990@gmail.com
Address		Near Lalbagh Maingate, Hosur Road, Bangalore-27
City/Town		Bangalore
State/UT		Karnataka
Pincode		560027

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			Self financed and grant-in-aid																
Name of the IQAC co-ordinator/Director			Dr. Parveen Taj .M																
Phone no/Alternate Phone no.			08022112478																
Mobile no.			9448311663																
Registered Email			alameenbed@rediffmail.com																
Alternate Email			sudhaalameen1990@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/generateHTML_agar/eyJpdiI6Ilc4bEgrYXBVY0JvTllGaXMxZVM2UWc9PSIsInZhbnVlIjoibDJWblFWRDRsMmJCcER3MTZmWllFUT09IiwibWFjIjoibWNTI5MTQ0M2ZjMmY1MzMxNTI1OWoxODY4NGUyMGNhMDNhNTVmOWZmYjZhNjBlZ																
4. Whether Academic Calendar prepared during the year			Yes																
if yes, whether it is uploaded in the institutional website: Weblink :			https://drive.google.com/file/d/1HEiBHexoekX7ncGTxG0vh2BbEBdUq-N7/view?usp=sharing																
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>3.03</td> <td>2013</td> <td>23-Mar-2013</td> <td>22-Mar-2018</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	A	3.03	2013	23-Mar-2013	22-Mar-2018
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	A	3.03	2013	23-Mar-2013	22-Mar-2018														
6. Date of Establishment of IQAC			05-Jun-2018																
7. Internal Quality Assurance System																			

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Education Week	27-May-2019 5	96
Orientation on competitive exams	03-Sep-2019 1	47
Content Enrichment Program	17-Aug-2018 4	47
Certificate Programme in Handwriting Workshop	04-Jun-2018 30	96
Value Added Course	01-Feb-2019 30	50

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Education Week: College conducted education week for the duration of one week and visited the different downtrodden areas (slums) around the college vicinity

of the radius of about 56 km and did survey and lot of awareness programs and educated slum dwellers about importance of education, health and hygiene college also oriented about the different schemes related to education and other sectors and identified the poorest of the poor and helped them with needy materials 2. College conducted orientation on different competitive exams like TET and CTET and organized lot or sessions to help students to clear the above said exams 3. College conducted content enrichment programs for different subjects that the students teach form different pedagogy and students felt comfortable in handling the different subjects with lot of confidence 4. College conducts value added course on life life skills for about 30 working days which consist of 4 modules and the certificates were issued at the end of the session. 5. College also conducted certificate course on handwriting for about 30 working days for about an hour on each day and certificates were issued at the end

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Internship activities for 3rd sem and post internship activities for 4th sem for 201-18 batch and pre-internship program for 2nd sem was planned (2017-19)	The program like pre-internship, Internship and post internship
Revitalizing the different clubs, committes, and cells.	Orientation was conducted on different clubs, committees and cells. Objectives, mission and vision of each club, committee and cell were made clear by the incharge faculty.
Unit Design Planning.	Orientation followed by workshop was conducted through pedagogy classes for 3 days. This helped the students to prepare unit design for the unit of their choice which inturn helped students for their practice teaching sessions.
Action Reaserch Proposal-Orientation and workshop	Orientation followed by workshop was conducted to train the students in preparing action research proposal in respective mentor groups.
Teaching Learning Materials Exhibition	The Exhibition was conducted after the school internship.
CET/CTET program	This was very muticulosly planned. The faculty took classes as reasource persons and oriented the students on different subjects and psychology subjects as well.
A tentative calender of events was planned to prepare carry out the different activitis for 4th sem (20118) batch 2nd sem (201719) and 3rd sem	College has prepared and follower the calanderof events made in the beginning and the time table was properly planned to go according to calender of events

(201719) and I sem (201820) batch	
Education week- A program for 1 week was planned.	Feeling of empathy is a great value to be develop among trainees. This was done through a unique program conducted by Al-Ameen College where the teacher trainees visited downtrodden areas of Baengaluru City in the University of college of about 5-6 km radius and survey awareness program on Education, health and hygiene status was done and needy people were helped and required materials.
Carrer carnival was planned before the final examination for 4th sem students.	The different institutions of bangalore City were invited for the placement services. 6-7 schools had participated and conducted interviews and selected students.
CLC	CLC conducted during February-2019 for both the 4th and 2nd sem for 3 days.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	07-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the commencement of every academic year curriculum planning meeting is conducted. In this meeting following work is done for a well-planned curriculum delivery and its documentation: - 1. Staff members are assigned various theory courses - Separate staff meetings are organized for core courses, specialized courses, practicing for constructivist teaching learning and enhancing professional capacity building for the B.Ed course. 2. Faculty members prepare a course outline mentioning the teaching hours, learning hours and the

assessment procedure. 3. They plan the details regarding seminar and practical work related to the course and design new scoring keys if necessary. 4. In-charge staff members are decided for the practical courses namely practicing for constructivist teaching and enhancing professional capacities for the B.Ed course. The staff members plan the outline for the courses, the requirements for the courses and the tentative schedule for the courses. 5. A tentative time plan to be followed during the year is proposed after deliberation and discussion by all the staff members. Students Orientation 1) At the beginning of the year the students are given general orientation of the entire B.Ed programme by the Principal. Separate orientation programmes are organized for B.Ed course. The students are given a detailed explanation of the syllabus, the nature of the various activities to be conducted and the assessment procedures to be followed. Also the importance of internal assessment is explained in detail. 2. After the general orientation by Principal, a detailed orientation by every subject teacher about each subject is given.

Commencement/Implementation of the sessions:- 1. After these orientation sessions the actual commencement of the session begins when weekly timetables are displayed to the students on notice board. 2. We are bound to complete our syllabi within period of stipulated time, all the necessary precaution is taken to follow the decided time line. Review meetings:- 1. During the entire year weekly review meetings are conducted to take a feedback on the actual conduct of the sessions, issues faced in implementing and modifications to be made if necessary. 2. These meetings also focus on designing and sharing the detailed timetable regarding the practical courses, updates are taken about completion of syllabus. 3. It also helps to analyze if the planned time line is being followed or not. Tutorials, open book test, Research activities and seminars are held along with mentoring and participative learning encouraged. 4.

Internal assessment is done transparently with examined scripts with constructive feedback written are shown to students. Orientation on school internship is given. The practice of six teaching skills is given to the students. The demonstration by teachers on each teaching skill given. Integration of skills, ICT mediated lessons are also given. In the third semester orientation on school internship is given. Lesson plan writing workshop is conducted to give practice to students write the lesson plans. The students begin their school internship programme by going to various schools in the city of Bangalore. Wherein they complete their school teaching practice, conduct action research project practical activities, co scholastic activities etc.

Orientation to

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Programme in Handwriting Workshop	NIL	04/06/2018	30	Employability	Writing Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Already adopted	25/02/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	48	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
LIFE SKILL	01/02/2019	48
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Pre internship17-19	47
BEd	School Internship16-18	48
BEd	post internship Field Visit special school ,community service ,Residential school etc16-18	48
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The institute have designed structured feedback questionnaire as per guidelines of NAAC for all the stake holders obtains the feedback on regular interval. IQAC analyses the feedback on the parameters enlisted below for each stakeholder. The Principal conducts SWOT/SWOC analysis at the end of every year to obtain feedback from the student teachers, Parents, Alumni and the faculty. The college does have a formal system to collect feedback from stakeholders regarding the curriculum. The responsibility to collect the feedback is assigned to a teaching staff member, who is in charge of the 'Feedback Department'. A Proforma for feedback was prepared and modified after receiving suggestions from teaching staff. The Principal of the college reviewed the draft and it was finalized. The feedback obtained from the students, Parents, Alumni and teachers was taken into consideration while planning for the next</p>

academic year. Teacher educators provide self-appraisal report to the head of the Institution at the end of academic year. 1) students are encouraged to ask difficulty in subjects so that it can be rectify and improve the delivery of the subject's teacher. During the annual feedback of the subject as well as subject teacher is taken through a structured questionnaire designed with focus on every aspect of Teaching Learning Process and other administrative process. This feedback is used for overall improvement in all areas. In case of Teacher with lower feedback scores, he / she is being called by the Principal instructed to improve their performance and teaching parameters. 2) Parents feedback is also taken into c consideration, Parents feedback analysis suggests to improve onto Placement of the students, suggested to add some new courses. IQAC decided to address the issue by signing more Collaborations /MoUs with the schools. College works on their suggestion for overall development of institute. 3) Institute always remains in touch with the alumni so that suggestions can be gathered from them after completion of their course .To obtain the Alumni feedback, a questionnaire is floated among the alumni. The responses are analyzed on the basis of different parameters which helps to implement quality policy at institute level. Its observed from the earlier feedbacks received that, alumni are quite satisfied with the infrastructure facilities. The suggestions from alumni mainly focuses on to keep pace with the everchanging technology. IQAC planned an initiative for add-on/bridge courses. Alumni interaction at department level across different events such as expert lectures, discussing school job scenario with current batches, organizing mock interview etc are the benefits.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	50	65	48
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	48	0	8	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
8	8	Nil	4	1	Nil
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A well-set Student Mentoring System is followed in the college for all the semesters of every batch. It is the policy to entertain the hopes and aspirations of students enrolling from all over the country with high aspirations of becoming good teachers of future. Many of our students from rural areas and from the background of their mother tongue as the medium of instruction and lack of proper academic mastery. Mentoring of students thus, is an essential feature in the training to render confidence and to provide academic support to all our students according to their strengths and the limitations. Student-mentoring system in the institution is with following objectives: • To enhance teacher-student contact hours • To improve the students' academic performance and attendance • To identify and understand the status of slow learners and encourage advanced learners • To render equitable service to students • To monitor the student's regularity discipline • To improve of teacher-student relationship • To counsel students for solving their problems and to instil confidence. • To improve the quality of student life and do the tasks during training to become a better teacher. The institute has followed the set norms of mentoring system. the very beginning of the course the students are grouped based on various situations like- their performance in diagnostic test, personal interviews, participation and involvement in orientation and induction program of the course. The importance of integrating the system for enhancing students' performance is a common resolution adopted by a meeting of the teaching faculty. The system of mentoring promises to provide a better understanding of individual students and bring out their highest potential. Strategies for Implementation: The college had taken the initiative of implementing the mentoring of students. Students are categorized based on previously stated criteria. They are divided into groups of 6-8 according to the teacher pupil ratio, depending on the number of students. Each group is assigned a teacher-mentor who would perform mentoring duties and plan the strategies keeping the Mentoring system objectives of the institution in mind. A Mentoring Format with Guidelines is prepared by the college to ensure uniformity. • A well planned and prepared timetable is followed where two hours in a week is allotted for mentoring. • Mentors maintain individual records and update the Mentoring Format which contains space for entering particulars and performance of students (class tests, monthly mentoring records tasks assigned and accomplished, progress shown etc.) • After collecting all necessary information, Mentors are expected to offer guidance and counselling, as and when required. • It is the practice of Mentors to meet students individually or in groups. • In isolated cases parents are called for counselling/special meetings with the principal at the suggestion of the Mentor. • If a student is identified as having weakness in particular subject/activities/ assignments, it is the duty of the Mentor to apprise the concerned subject teacher. Uniqueness: The institutional practice of Mentoring System has been designed and implemented – • to be student-centric

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
48	8	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. H.R. Sudha	Assistant Professor	remarkable contribution to the field on the eve of 10th national conference-Indian psychometric and educational research association held at

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	D14	1st sem (2017-19)	01/09/2018	26/10/2018
BEd	D14	3rd sem (2016-18)	12/11/2018	18/10/2018
BEd	D14	4th sem (2016-18)	15/03/2019	26/04/2019
BEd	D14	2nd sem (2017-19)	01/09/2018	19/10/2018
BEd	D14	1st sem (2018-19)	10/04/2019	29/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal evaluation of the students' activities at all the semesters is an integral part of the teaching-learning process. As per the guidelines given by university in curriculum to assess the students' activities conducted during each semester. For the 1st semester students of 2017-19 and 2018-20 batches, seminar topics in each HC papers are assigned in groups of 4 to 5 students. Thorough guidance is given with enlisted sub-topics for each member of the group to work. The final copy of the seminar is collected and each student is given the chance to present their sub-topics. Presentation skills, subject knowledge, communicative ability, responses given to questions are the criteria to evaluate the class and students. The preparatory exam is held as the part of internal evaluation system. In EPC-1 paper-Yoga and Self - Development, the practical presentation of Yogasana and pranayama by each student and Art related works demonstration by each student are assessed for 50 marks. The internship activities of 2016-18 and 2017-19 batch are assessed with thorough planning and execution of activities timely. Each trainee is asked to write and practice the series of lesson plans in each pedagogy opted and get continuous feedback. and different sessions on preparation and exhibitions of TLMs are held before sending them to allotted schools for practice. The unique procedures, strategies followed during practice teaching and assessment techniques adopted during the teaching. Exhibition is held on then records of internship at the end of the internship to assess the creativity of each trainee. For bringing reforms in evaluation of post-internship activities of 2016-2018 batch, institution has prepared a separate timetable for a week-time to give rigorous practice in preparation of questionnaire and activities planning is held under the supervision of mentors. They have monitored each activity and evaluated the same.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Examinations for each semester of the course consist of internal assessment for different activities to be done by each trainee and submit the records, are prescribed in the curriculum and final examination at the end of each semester is decided by the university. The schedule and the time-table for External examinations are declared by the University at the end of each semester as mentioned in the calendar of events. However, the dates for all internal assessment activities are decided and mentioned in the institutional calendar of events prepared by keeping the reference of general calendar of events of the university, at the beginning of each semester where the dates for all forms of internal assessment (class tests, content test, seminars and practical activities, pre-internship activities, internship activities, post-internship activities.) are finalized and internal assessment is awarded. Institutionally designed supporting practices like tutorials, group mentoring activities and campus discipline are also taken into consideration for internal assessment. During the year, students are graded on their ability levels and individualized instruction is provided to students who fall on the higher level of their performance. Remedial programmes are planned based on felt needs of those who fall on the lower level of their performance. In pedagogy subjects, Content Enrichment through concept mapping is also planned to familiarize to the students with well stated instructional objectives. Students present their concept maps in their pedagogy groups. Assessment of EPC papers related activities of each semester is done by conducting exhibitions of different topics.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.drive.google.com/file/d/1ErNJT1Za8HPaiuCxHxBeYKxLb-SSy63N/view?usp=sharing>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
D14	BEd	Education (third sem)	48	48	100
D14	BEd	education (fourth sem)	49	49	100
D14	BEd	education (first semester)	44	42	95.45
D14	BEd	Education (second sem)	46	46	100
D14	BEd	Education (first sem)	45	45	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://drive.google.com/file/d/1PoSfeIOW71eX9ei7vY5I3EtrjP46ONdh/view?usp=s>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	Nil	Nil
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Teacher effectiveness of secondary school teachers in relation to their teaching aptitude	Dr. Mangamma H.S	International journal of advanced research	2018	6.118	IJAR	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	5	8	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Environment Day	AAASC college	8	97
Kannada Rajyotsava	Al-Ameen Educational Society	8	97
World Aids Day	Red Cross Wing, Bangalore	8	97
Poster Making and Essay Writing Competition on Indian Democracy	Al-Ameen College of Education	8	97
Workshop on Psychology Practical Activities	Department of Psychology, Maharani Science and Arts College,	8	47

	Bangalore		
National Youth Day	Al-Ameen College of Education	8	97
Rally against Militant attack on soldiers at Pulwama	Al-Ameen Educational Society	8	150
Voters Day	Al-Ameen Educational Society	8	97
Cultural Exchange Activity	Bengaluru Central University	2	20
Shramadana	Al-Ameen Residential School, Hosakote	8	97
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Inter Collegiate Fest	2nd prize in IKBANA	New Horizon College of Education	3
Inter Collegiate Fest	2nd prize in Solo Dance	New Horizon College of Education	1
Inter Collegiate Fest	3rd prize in Debate	BES College of Education	2
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Talk on World Aids Day	Red Cross Wing, Bangalore	Awareness program on Aids	8	97
Swachh Bharat	Al-Ameen College of Education	Sramadhan	8	90
Celebration of Womens Day	Al-Ameen Educational Society	Gender Issues	8	97
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange	40	utilized Language Lab	15
Faculty Exchange	1	Orientation on	6

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Practice Teaching	MES High School, Jnana Degula High School, New Vani Vilas High School, CMA High School, BET High School, Modren High School, Al-Ameen High School and PU College	05/06/2018	30/07/2018	47
Post Internship	Awreness about different Institutions	Special Schools, Residential Schools, Inclusive School	23/01/2019	31/01/2019	47
Placement Drive	Placement	Jain School, Orchid International, BET School, Wisdom School, Al-Ameen School	17/12/2018	17/12/2018	40
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MANUU	24/01/2019	Providing Infrastructure Facilities and Faculty	48
Youth Redcross Wing	20/12/2018	Organising Awareness programs on Health	97

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
455000	245345

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libsoft	Partially	9.8.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8965	943603	179	15420	9144	959023
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	Null	Null

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	47	20	24	4	0	2	0	200	0
Added	0	0	0	0	0	0	0	0	0
Total	47	20	24	4	0	2	0	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100000	25542	455000	245345

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Criteria IV 4.4.2 Procedure and policies for maintaining and utilizing physical, academic and support facilities. In any educational institution, proper maintenance and utilization of physical, academic, and support facilities are crucial for the smooth functioning of the organization. This includes laboratories, libraries, sports complexes, and computer facilities. To ensure effective management of these facilities, clear procedures and policies must be in place. This involves regular maintenance schedules for equipment and facilities, as well as guidelines for their proper use. Al-Ameen college of Education strives to provide physical and support facilities for an excellent academic environment in a clean and green campus. In order to achieve this objective, the College has a General Maintenance Department which has established systems and processes for regular maintenance and for proper utilization of resources like physical, academic and supporting facilities- laboratory, library, sports complex, computers, classrooms etc. Al-Ameen college of Education has the policy for infrastructure maintenance as specified by the statutory bodies both in terms of quantity and quality. The College provides the best infrastructure to all its departments and other functional areas to ensure the infrastructure needs and the requirement of Teaching-learning process. The Infrastructure Maintenance policy of Al-Ameen college of Education is ensuring its quality and cost, up gradation from time to time, proper accounting and safeguarding by providing inventory numbers on each equipment and maintaining asset register. Following procedure have been adopted for maintaining, upgrading and utilizing Infrastructure and resources available in the college. Physical Facilities: (Laboratory, classroom etc.) Though the college has one of the finest infrastructures, timely upgradation and reconstruction are made to improve its utilization. Steps: 1. Recommendations are considered for infrastructural change by the Local Advisory Committee (LAC), Management body of the college, Alumni Association, and different stakeholders of the college. 2. Approval for fund utilization from the college management. 3. Initialization of infrastructural development Building Infrastructure and Maintenance: The in-charge person will look after the maintenance, repair, and maintenance of the main building and physical infrastructure like water, power supply and gas. It creates necessary arrangements for adding new academic infrastructure in the college as per the need of the college. Laboratory Equipment's// Machinery Stock taking is done once a year and maintain stock register by laboratories for keeping a list of chemicals, glassware, and any other instruments used in the laboratories. Maintenance of Dead stock registers regularly to keep account of the nonfunctional equipment's and machinery etc. The Laboratories equipment is maintained at the departmental level by the staff in charge. Library: 1. Recommendations for subject related books are accepted from faculties and

students. 2. No. of books on a variety of topics are made available in the college including textbooks, magazines, research papers, reference books, periodicals, e-books. 3. Study material for different Competitive Exams is made available in the college. 4. Automation of the library is made for easy access to the books through Library software. Computers: 1. College regularly purchases new systems with upgraded software. 2. New computer labs have been constructed with advanced features of ICT technologies. ICT facility is made available in Labs, classrooms, and Library. As a policy, the faculty members, staff/laboratory assistants and other service personnel are given responsibility to maintain the equipment under their supervision. and report to their respective department Heads/Administrative head. Maintenance and utilization reports are submitted periodically. Sports: The sports committee conducts timely meetings for the purpose of discussing budget proposals, conduct of Intramural for each academic year. The order is placed with prior approval of the purchase committee. The sports related materials are issued to the students by maintaining an issue/return register which reflects the utility and demand of the items along with the students' interests. Subsequently it facilitates the proposals to be made for the next academic year. Equipment related to various physical activities and sports is updated on a regular basis. The upkeeping of the sports items in an efficient way is done through regular monitoring using the required workforce. This includes all the sports facilities. The damaged sports equipment is to be replaced by new one as per the requirement. The maintenance of the college ground is done frequently by the estate office whenever necessary.

https://drive.google.com/file/d/1URCfTVnY118esrU7_WUxeFcyT2sGgS1Y/view?usp=sharing

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Al-Ameen Scholarship Trust	1	45000
Financial Support from Other Sources			
a) National	Rotary Club, KMDC, SWO, OBC, BET, Dargah Hazrath Ataula Shah Trust	67	1473671
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
World Environment Day	11/06/2018	95	Prof. Roshan Farooki, professor, AAASC, college
Teachers Day	05/09/2018	95	AACE
Micro Teaching skills	14/11/2018	47	AACE
Kannada	30/11/2018	95	Prof

Rajyotsava			.Raghunandan, Professor, Govt. First Grade College, Vijayanagar
World Aids Day	01/12/2018	90	Dr. Shivashankar, Youth redcross society, Bangalore
Electoral Literacy Club	08/12/2018	45	AACE
Psychology practicals	12/12/2018	47	Prof. Syeda banu, Department of Psychology, maharanis Science and Arts college, Bangalore
National Youth Day	12/01/2018	95	AACE
Rally as a mark of protest against militant attack on soldiers at Pulwama	21/01/2019	95	Al-Ameen Educational Society
Voters Day	25/01/2019	95	Al-Ameen College of Education
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Orientation on TET/CTET exams	47	47	7	5
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

Jain Group of Institutions, Chitrakoota, Orchid international, Green wood high	47	10	Wisdom International Schoo, Al-Ameen High School, MES High School, Modren School, Padmavathi School, BET School,	30	20
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	10	B.Ed	Education	Bangalore University	M.Ed, M.A, M.Sc, M.Com
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	2
NET	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Runnig RACE, Shotput, Discuss Throw, Vally ball, Sac Race, Throw ball, Cricket, Lemon and Spoon, Carom, Chess	Institutions level	95
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	2	National	Nill	3	16EQD14044	SUMAIYA ZAFAR
2019	2	National	Nill	3	16EQD14025	NARESHA P L
2019	2	National	Nill	3	16EQD14011	DILSHAD M
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A Student Council is a group of elected and volunteer students working together with an adult advisor within the framework of a constitution or bylaws to provide a means for student expression and assistance in school affairs and activities, give opportunities for student experience in leadership and encourage student / faculty / community relations. A student council is a group of student leaders who work with an adult advisor to collaborate with others to impact their school community, which impacts their city or town, which impacts our state, which impacts our country, which changes the world. A student council is a group of student leaders who work with an adult advisor to collaborate with others to impact their school community, which impacts their city or town, which impacts our state, which impacts our country, which changes the world. PROMOTE CITIZENSHIP - By supporting and further developing democracy as a way of life - By involving students in meaningful, purpose-oriented activities - By helping each student develop a sincere regard for law and order appropriate to this democratic society - By leading each individual in developing a sense of personal responsibility and earned self-respect - By example through teaching the processes and procedures of a democracy - By encouraging desirable attitudes and the continuous upward development of valued patterns of good citizenship - By providing a forum for student opinions, interests and desires so these may be understood by the entire student body, faculty, administration and community - By honestly reflecting and interpreting the student viewpoint PROMOTE LEADERSHIP - By providing young people with the power and right to speak and, especially, the power, right and privilege of being heard by those in authority - By avoiding the commercial or cultural exploitation of students - By providing coordination of school-sponsored student activities with constant evaluation in terms of the selected purposes - By promoting opportunities for leadership among student body members - By utilizing the ideas and support of students in solving relevant school problems. PROMOTE HUMAN RELATIONS - By helping create harmonious relationships among faculty, administration, student body and the community - By providing organized services to the school in the interest of the general welfare - By communicating purposes, activities and the other positive elements of school life through mass media to the entire community - By helping young people further realize the genius and dignity of each individual. OBJECTIVES OF STUDENT COUNCILS - To initiate, implement, and complete projects and activities which will be of help to the school, the students, the faculty, the administration, the Board of Trustees and the community. - To develop and provide opportunities for leadership and service in the local school and in the community. - To encourage personal growth of leaders through participation in district, state and national meetings and organizations.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

45

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1 meeting

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

A1- Ameen College of Education follows a decentralized and participative mode of decision making in the effective management. The Apex body of the college administration is the Governing council body, comprising the Chairman, Honorary Secretary and other office bearers along with executive council members , principal and senior faculty, The Principal submits periodic reports to the Chairman and Honorary Secretary through Joint Secretary about day to day academic and administrative matters. The Chairman approves administrative decisions of the institution. The governing council meets twice a year, with the agenda focused on academic progress, proposals of new academic programs, appointments, calendar of events and other allied academic matters are presented before the governing council for their consent. The governing council evaluates the functioning and the progress of the institution and provides valuable suggestions for the further progress of the institution. The next level includes the Principal, Faculty and Staff. The principal convenes regular meeting of the faculty and start to discuss various issues related to the academic and non academic functioning of the college. The next level is the students union which comprises of the elected representatives of the student community. A member of the faculty is assigned the duty of student advisor who acts as a link between the student union and the faculty. The entire schedule of the academic events of the year is discussed and tentatively fixed in the beginning of the academic year. The members of the faculty are assigned duties of the various committees and clubs and cells ex: Library Committee, Academic Programme Committee, Magazine Committee, Cultural Committee and Sports Committee, Community Living Camp, Excursion Committee, literacy club, grievance cell, counselling cell, anti ragging cell, anti sexual harassment cell etc. The student support programmes are carried out under the strong support and guidance of College management. At the beginning of the academic year members of the faculty meet under the leadership of the Principal, and decide the schedule for the academic year and to assign various duties to the faculty. The teachers are the conveners in various academic and non-academic committees and clubs of the college. Members of the administrative staff are also members of the various committees, clubs. The Students Union organizes various programmes under the leadership/guidance of the staff advisor to the college union, Associations like the PTA and Alumni support the college through supply of funds and expertise at various occasions. All details regarding the office bearers are mentioned in the academic calendar.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Institution follows syllabus prescribed by Bangalore University, Bangalore. ? CBCS is followed according to the norms laid down by the Bangalore University, Bangalore ? Continuous assessment grading pattern is followed

as per the rules and regulations

Teaching and Learning

Teachers plan their teaching plans in advanced for better delivery of curriculum transaction. Teaching learning process is monitored by the Principal of the college. All the teachers strive to use innovative methods like Group discussion, co-operative learning, team teaching techniques. To make their classroom teaching more effective. External expert are invited for the interaction with students and faculty, the Student under takes various projects, Field visit, study tour, internship, and various subject assignments. Smart boards are used for teaching learning process, Guest faculties are employed, Seminars are conducted for B.Ed. students, Use of ICT in teaching learning practice.

Examination and Evaluation

As per new regulations of NCTE 2014, Choice based credit system pattern is implemented by Bangalore University, Bangalore in the year 2015 for B.Ed., Since our college is affiliated to Bengaluru City University, we are following syllabus and examination pattern of Bangalore University, Bangalore. For Continuous Assessment of B.Ed, three activities should be organized during the year for the core courses. Out of these three activities one activity should be the Practical work given under each course, one another compulsory activity will be written examination and student can compulsory do the following activities: 1. FieldVisits 2. Seminar 3. Assignment 4. Presentations 5. Group Discussion 6. Tutorials 7. Education Excursion 8. CLC All these activities are considered in Internal evaluation. The internal examination is re-examined for students who are absent due to some unavoidable reasons and medical reasons. Internal assessment activities are Practical, Unit test, Written Exam. The College does internal assessment on basis of university guidelines. The University provides tool for internal assessment. For the assessment, the college has to submit Internal marks on university portal. The University converts these marks into the grades which are shown on the mark sheet of the students.

Research and Development

The college has functional MOU with

Moulana Azad National Urdu University and NIOS D.El.Ed. 2years course. The institution encourages the faculty to excel in their efficiency by giving opportunities for their professional growth in all respects. The college permits the faculty to participate refresher/orientation/short term courses conducted by UGC-HRDC and allow college faculty to attend national and international seminars, workshops, conferences and publications. The institution encourages the teachers to undertake and successfully complete the research programmes like Ph.D.,. Encourages the faculty as a resource persons.

Library, ICT and Physical Infrastructure / Instrumentation

Institutions library has more than 8965 quality books. It is automated. every year quality books are added to library. There are computers. so, all the students of a semester can be engaged in computer labs successfully. It has LCD projectors, smart boards and visual scanner to support learning of learner

Human Resource Management

Institution has qualified faculty members. Assessment of quality of faculty members is done by IQAC regularly. Encourages faculty members and students to enhance their resourcefulness by organising meaningful programmes through clubs and cells

Industry Interaction / Collaboration

Institution has very well-established linkage with the good number of institutions of varying capacity. It has harmonious relationship with secondary schools to conduct internship programme successfully. Also it can help its learners in placement and academic exchange programme. it is also collaborated with Moulana Azad National Urdu university, UGC in education, University of Bangalore, Residential schools, special schools and various departments of education.

Admission of Students

Students admission is done according to the rules and regulations of the Karnataka government as well as norms of Bangalore City University, Institution has got approved for single unit. It can admit 50 students only. out of 50 students 25 students are allotted by the government and remaining 25 students are admitted by

the management. So 50 : 50 ratio is followed for admission of students. Being a minority institution, admission to management quota is first cum first serve, preference given to minority students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college make use of electronic modes such as email and social media to communicate to its stakeholders regarding its policies, programs and schedules. Most of the administrative work has been computerized. College is well equipped with computer hardware and software, internet services and trained man power with computer skills.</p>
<p>Administration</p>	<p>The institute has developed necessary data base and templates (formats) for various routine administrative functions. Circulars, notices, minutes of the meetings, correspondence with the stakeholders are being done in electronic mode</p>
<p>Finance and Accounts</p>	<p>Accounts is maintaining in Tally ERP Software, few payments like TDS, PT, FBF and some payments making through Net banking. Salaries are prepared in HRMS. General ledger of different account heads with respect to receipts, payments, income, expenses, assets, liabilities, payroll, Bank transactions are being handled in e-mode only</p>
<p>Student Admission and Support</p>	<p>Government Quota Students need to apply for the course through online mode only to the CAC, Bangalore (www.schooleducation.kar.nic.in). Those who are selected through counseling should pay the prescribed fee through online mode and get admitted to the selected college by rendering, admission card issued by the concerned authority and management quota students admitted to the course in offline mode. Through BCU portal student details are entering for admission approval.</p>
<p>Examination</p>	<p>Our Institution follows all guidelines of Bangalore University for 2017-19 batch and Bangalore city University for 2018-20 batch, for examination conduction. The institution uses e-governance in the examination process, like, filling of examination forms, generating online fee challan. Internal examination question papers,</p>

supervision timetable, examination timetable, supervision reports, Print the exam seat number wise List, Seating Arrangement for University examinations and supervision orders prepared by online. Internal evaluation marks entry also done by online. Hall Tickets are generated online and then distributed to the students. Hard copies of question papers are supplied by examination section of the Bangalore University and Bangalore city university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nill	Nill	Nill	Nill
2019	Nill	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nill	Nill	Nill	Nill	Nill	Nill
2019	Nill	Nill	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
online short term course	1	28/05/2020	03/06/2020	7
Refresher course	1	17/08/2020	30/08/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

8	8	13	13
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee provident fund, canteen, faculty members are encouraged to pursue higher education, maternity leave	Employee provident fund, canteen, children of the staff members are given priority during admission, maternity leave	Government scholarship fee concession from Al-Ameen Educational Society to the economically poor students, counseling services, career guidance program, library facilities to the students, grievance redressal programme, skill development training, canteen facilities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

internal audit and external audit: Internal and external financial audits are crucial processes for ensuring financial transparency and compliance with an organization. In our institution audit report is the final judgment of external auditors to the financial statement. The external auditor is appointed by our management to issue the report. Audit report is the hallmark to third parties at the time of decision making. It is a process that involves in depth analysis and evaluates our financial records by an independent accountant or external auditor to determine whether institution's Financial statements are fair and correct considering the institution financial position. The audit will be done every financial year i.e., from 1st April to 31st march every year. All the receipts, payments along with vouchers and supporting bills duly signed by principal and accountant and approved by the secretary or chairman will be physically verified and issue the financial audit report along with balance sheet and income and expenditure copy by the auditor with signature. Throughout the year any audit objections raised are typically discussed in a formal setting. The mechanism for setting objections involves a collaboration process between the auditors and the organizations management. This may include providing additional documentation. Clarifications or adjustment to address concerns, resolving objections promptly is essential to maintain financial integrity and regulatory compliance. Clear communication and co-operation between auditors and the organization facilitate a smooth audit process and contribute to the overall reliability of financial reporting, during the year 2018-19 no objections submitted from the auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

103000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC from University	Yes	Managment
Administrative	Yes	Rangaraju Association	Yes	Mangament

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Institution has established harmonious relationship with the parents of its student teachers. ? Regularly obtains feedback from the parents for the purpose of introducing relevant changes. ? Once in a year conducts meeting to share experiences as well as human and material resources

6.5.3 – Development programmes for support staff (at least three)

? All the faculty members are permitted to attend seminars, workshops and conferences on need based basis ? Motivating staff to publish articles in UGC care list magazines as well as in conference of national as well as international level ? Ensuring them to use technical skills to reach learners effectively ? Provides feedback to enhance their performance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Institution has grown trees, in and around the campus ? Organises campus cleaning programme regularly ? Engages its student teachers to water plants through its club activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Certificate Programme in Handwriting Workshop	05/06/2018	04/06/2018	04/06/2018	47
2018	World Environment Day	05/06/2018	11/06/2018	11/06/2018	95
2018	Content Enrichment Program	05/06/2018	17/08/2018	21/08/2018	47
2018	Orientation on competitive exams	05/06/2018	03/09/2018	03/09/2018	47

2018	Teachers day	05/06/2018	05/09/2018	05/09/2018	95
2018	Micro teaching skill	10/11/2018	14/11/2018	22/11/2018	47
2018	Kannada Rajyotsava	10/11/2018	30/11/2018	30/11/2018	95
2019	World Aids Day	10/11/2018	01/12/2019	01/12/2019	95
2019	Awareness program on Electoral Literacy	10/11/2018	08/12/2018	08/12/2018	97
2019	National Youth Day	10/11/2018	12/01/2019	12/01/2019	95
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
World Population Day	11/07/2018	11/07/2018	86	8
National Law Day	26/11/2018	26/11/2018	86	8
International Day of Persons with disability	03/12/2018	03/12/2018	86	8
Human Rights Day	10/12/2018	10/12/2018	86	8
National Youth Day	12/01/2019	12/01/2019	86	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Architecture of our college is designed in such a way that maximum use of Natural resources like Sunlight, and ventilation is strictly adhered to. All the electrical appliances are switched off when not in use, our non-teaching staff takes turns to ensure that there is no wastage of electricity, leakage of taps is repaired, to ensure conservation of water.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	1

Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nil	05/09/2018	1	Honoring Teachers	1	104
2018	1	Nil	30/11/2018	1	Promoting Regional Language	1	104
2018	Nil	1	06/09/2018	1	Honoring of staff and meritorious students	1	500
2018	Nil	1	01/12/2018	1	Awareness about AIDS	1	104
2019	1	Nil	19/02/2019	1	Fine arts Performance	1	104
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
A Hand book of Code of Conduct	18/04/2018	The institution has developed a Code of Conduct for students where they have to abide the rules and regulation of the institution. On First day of college handbook (diary) is given to new students. This

diary includes dos and don'ts in college premises. Ethics for teacher educators students teachers are given in this book. • Disciplinary rules and regulations framed by the institute must be followed by the students.

- Any type of misbehavior, indiscipline or breach of any rules will result into severe punishment to them. As per the instructions given by the management, Professional Ethics for Faculty Members is prepared and is given to faculty members. It is mandatory that all faculty members follow the Professional Ethics and the Code of conduct. Head of the institution and the coordinator keeps a check whether the code of conduct is followed properly by all the faculty members. If anyone fails to do so, a report is prepared which is submitted to CDC

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	104
Independence Day	15/08/2018	15/08/2018	400
World Soil Day	05/12/2018	05/12/2018	104
Republic Day	26/01/2019	26/01/2019	400
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rain Water harvesting Our institution has built a big tank on the upper most floor of the building from where water for all purposes is supplied to all the floors throughout the day. During the rainy season rain water is collected through pipes and stored in the tank at the bottom of the building. 2. Energy Conservation We use electric energy quite economically. We are careful about the switch on and the switch off of the energy as and when required. 3. Plastic free campus Use of Plastic is banned in college campus. We encourage students to use cloth bags. e-waste management Damaged computers/ e material are immediately sent to IT department. If required some working parts of these computers are reused. If needed new parts are purchased and the repayment of

the electronic apparatus is being made from time to time to speed up the work. 5. Underground drainage system is installed in the campus. 6. Maintaining Indoor Plants in Whole Corridor. 7. Celebration of World Environment Day, World Water Day and other important days, Cleaning of the campus as a part of Swatch Bharath abhiyan, awareness programs held on important days to save environment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Best practice .- TITLE OF THE PRACTICE-PROGRAM FOR STRENGTHENING DEMOCRACY 25th January was celebrated as Voter's day. A collage competition was organized on the importance of voting, the trainee teachers participated in the collage competition and explained the need and importance of voting for strengthening democracy Strength Lies in difference, not in similarities. The greatest of all arts is the Art of Living Together On 19th February 2019, college conducted a "Vote for Strength Democracy" which was the need of the hour. Someshekar from ward no 169, Chickpet constituency has oriented students on importance of voting for strong democracy. (2) Best practice .- TITLE OF THE PRACTICE-PROGRAM :. Value Based Transactions: In keeping with the vision and mission of the institution through value based transactions strives to inculcate in student teachers values that underpin their knowledge and skills. Through value based and theme-based assemblies, celebration of festivals and special days, environmental activities, the institution endeavors to foster values that will form the foundation of the student teachers learning journey.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://drive.google.com/file/d/1CuB6ihQXyImfm2f6jkoNUX01fLcBesgk/view?usp=sharing>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness The College is endowed with lush green campus area. With the spacious buildings a big play ground, tennis ground, auditorium and multi -purpose hall. In line to the institution's vision of making responsible teachers with "pursuit of excellence" in the field of teacher education. Al-Ameen College of Education has taken numerous initiatives to develop both students and faculty. it has articulated broad institutional goals such as: 1. Professional Competence: The institution believes in preparing the student teachers by equipping them with skills to be effective professionals. We conduct capacity building activities such as value added day celebration Programs, developing leadership skills, organizing events, interactive sessions with experts in the fields, short term courses, participating in cultural programmes and competitions to hone their talents and creativity etc. Student teachers are encouraged to research work and given opportunities to attend seminars, conferences, present papers and do publications in the form of articles and contribute chapters in books. Through these activities we encourage student teachers to be lifelong learners and successful in their professional fields. 2. Technology: Our institution has arranged ICT facilities like computer lab, hardware, software, internet connectivity, free access audio visual and other media and materials are available to our student and these facilities find optimum use. Our students make lesson plans, power point presentation /seminar, presentations demonstrating their computer skills. Our college has trained all the staff members in techno based teaching skills, smart board training skills, communicative skills and they organized oriental in workshops for the student's batch wise. Teaching staff members make use of

white board, mobile apps and PPT for curricular transactional process. Our students make use of technology for practice teaching, like developing lesson plans, i.e. computer assisted learning, in class room transactional process and while preparation of teaching aids as well as for the evaluation also. As technology is increasingly being integrated with education and provides various opportunities to the student teachers to develop their technological skills through ICT based activities, technology integrated course activities, use of e- resources, online tools etc. 3. Holistic Development: The holistic development of the student teacher is a primary goal of the institution which it strives to fulfill through a wide range of academic and non-academic activities that are conducted. College Provide guidance, counseling and mentoring to foster employable capabilities in the student teachers. Special training on Micro teaching skills, Spoken English skills and Life skills programme.

Provide the weblink of the institution

<https://drive.google.com/file/d/1L6OWiF4SWty2lqM2rv68ZuEEImYGi3FP/view?usp=sharing>

8.Future Plans of Actions for Next Academic Year

01. Value Added Course: A new value-added course will be introduced for, focusing on emerging trends and demands in the education sector. 02. CET/CTET Preparation: Comprehensive classes and workshops will be organized to prepare teacher trainees for the upcoming CET/CTET examinations, 03. Health and Well-being: Continuing the promotion of health awareness among teacher trainees, plans include organizing more health check-ups and blood donation camps to encourage altruism and maintain well-being. 04. Certificate Courses: Additional certificate courses will be introduced on pertinent topics such as environmental conservation and digital literacy to equip teacher trainees with diverse skills and knowledge. 05. Celebration of Important Days: The college will continue to celebrate various national and international days with enthusiasm, fostering patriotism, environmental consciousness, and social responsibility among teacher trainees. 06. Induction and Orientation: Induction programs will be conducted for new batches, and orientation sessions will be held for ongoing batches to familiarize them with the syllabus, facilities, and educational objectives of the college. 07. Post-Internship and Pre-Internship Activities: Post-internship activities for the graduating batch (2017-19) will be conducted to facilitate their transition into the professional realm. Simultaneously, preparations for the upcoming internships of the second-semester (2019-21) batch will be made through pre-internship programs. 08. Valedictory Function and Convocation: Plans are in place for a valedictory function combined with a convocation ceremony to celebrate the achievements of graduating students. 09. Career carnival 10. Green initiative