Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**AL-AMEEN COLLEGE OF EDUCATION**
Name of the head of the Institution	**Dr. Ramesh.K**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08022112478**
Mobile no.	**9845557580**
Registered Email	**alameenbed@rediffmail.com**
Alternate Email	**sudhaalameen1990@gmail.com**
Address	**Near Lalbagh main gate, Hosur Road, Bangalore**
City/Town	**Bangalore**
State/UT	**Karnataka**
Pincode	**560027**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Parveen Taj.M**
Phone no/Alternate Phone no.	**08022112478**
Mobile no.	**9845557580**
Registered Email	**alameenbed@rediffmail.com**
Alternate Email	**sudhaalameen1990@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://alameenbed.in/wp-content/uploads/IQAC_2015-16.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://drive.google.com/file/d/1PqwLj7EZATjG7w4kU6THsqwwk-HNyrIg/view?usp=sharing

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.03**	**2013**	**23-Mar-2013**	**22-Mar-2018**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Jun-2016**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Induction and Orientation for first semester	17-Apr-2017 3	50
Workshop on preparation of teaching aids	08-May-2017 2	50
Workshop on preparation of Unit Test	01-Jun-2017 1	50

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Organizing Dental Check up Camp and Blood Donation camp 2. Organizing of Education week 3. Awareness program on Mental Health 4. Orientation on Communicative English skills and its practical session. 5. Adoption of Urdu Primary School for Quality improvement

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparing a tentative calendar of events to carry out activities	Conducted activities in a systematic manner according to calendar of events
Conducted orientation program for all the semesters in the beginning	A meticulous time table was prepared and planned for the orientation of all the semesters to give a proper comprehensive idea about the different activities to be held for different semesters
Developing communicative English among student-teachers	Organised two different sessions on Communicative English and practical applications of communication skills by inviting resource persons
Celebrating National festivals and Observing National and International significant days	Celebrated meaningfully Gandhi Jayanthi, Observed World Environment day, Yoga day, Teacher's Day, Kannada Rajyothsava, Mathematics Day, National Youth Day, and Celebrated unique festivals of different religions like Ugadhi, Ramzan and Christmas to foster the strong foundation of solidarity among Student teachers.
Organizing Blood Donation camp	Organised Blood Donation camp on 28/12/2016
Adoption of Government Schools for quality improvement	By obtaining permission from authorities and adopted Government primary urdu school, Badamakhan for quality improvement
Organising Education Week	Observed National Education week in the month of May Visited different slum areas and conducted few educational activities like skits, awareness programs, songs, dance and survey was also conducted to know the SES of the parents and educational level too
[View Uploaded File]()	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	14-Feb-2017

17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.2 At the commencement of every academic year curriculum planning meeting is conducted. In this meeting following work is done for a well-planned curriculum delivery and its documentation: - 1. Staff members are assigned various theory courses – Separate staff meetings are organized for core courses, specialized courses, practicing for constructivist teaching learning and enhancing professional capacity building for the B.Ed course. 2. Faculty members prepare a course outline mentioning the teaching hours, learning hours and the assessment procedure. 3. They plan the details regarding seminar and practical work related to the course and design new scoring keys if necessary. 4. In-charge staff members are decided for the practical courses namely practicing for constructivist teaching and enhancing professional capacities for the B.Ed course . The staff members plan the outline for the courses, the requirements for the courses and the tentative schedule for the courses. 5. A tentative time plan to be followed during the year is proposed after deliberation and discussion by all the staff members. Students Orientation 1) It the beginning of the year the students are given general orientation of the entire B.Ed programme by the Principal. Separate orientation programmes are organized for B.Ed course. The students are given a detailed explanation of the syllabus, the nature of the various activities to be conducted and the assessment procedures to be followed. Also the importance of internal assessment is explained in detail. 2. After the general orientation by Principal, a detailed orientation by every Subject teacher about each subjectis given. Commencement/Implementation of the sessions:- 1. After these orientation sessions the actual commencement of the session begins when weekly timetables are displayed to the students on notice board. 2. we are bound to complete our syllabi within period of stipulated time, all the necessary precaution is taken to follow the decided time line. Review meetings:- 1. During the entire year weekly review meetings are conducted to take a feedback on the actual conduct of the sessions, issues faced in implementing and modifications to be made if necessary. 2. These meetings also focus on designing and sharing the detailed timetable regarding the practical courses, updates are taken about completion of syllabus. 3. It also helps to analyze if the planned time line is being followed or not. Tutorials, open book test, Research activities and seminars are held along with mentoring and participative learning encouraged. 4. Internal assessment is done transparently with examined scripts with constructive feedback written are shown to students. Orientation on school internship is given .The practice of six teaching skills is given to the students.The demonstration by teachers on each teaching skill given.Integration of skills,ICT mediated lessons are also given.In the third semester orientation on school internship is given .Lesson plan writing workshop is conducted to give practice to students write the lesson plans. The students begin their school internship programme by going to various schools in the city of Bangalore. Wherein they complete their school teaching practice ,conduct action research project practical activities, co scholastic activities

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate Programme in IT	nil	03/10/2016	30	Enterpreneurship	ICT Skills, PPT, CAI,Blogs

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	CBCS-2015	25/02/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	65	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Life skill	17/02/2017	65
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Pre internship	65
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institute have designed structured feedback questionnaire as per guidelines of NAAC for all the stake holders obtains the feedback on regular interval.

IQAC analyses the feedback on the parameters enlisted below for each stakeholder. The Principal conducts SWOT/SWOC analysis at the end of every year to obtain feedback from the student teachers, Parents, Alumni and the faculty. The college does have a formal system to collect feedback from stakeholders regarding the curriculum. The responsibility to collect the feedback is assigned to a teaching staff member, who is in charge of the 'Feedback Department'. A Proforma for feedback was prepared and modified after receiving suggestions from teaching staff. The Principal of the college reviewed the draft and it was finalized. The feedback obtained from the students, Parents, Alumni and teachers was taken into consideration while planning for the next academic year. Teacher educators provide self-appraisal report to the head of the Institution at the end of academic year. 1) students are encouraged to ask difficulty in subjects so that it can be rectify and improve the delivery of the subject's teacher. During the annual feedback of the subject as well as subject teacher is taken through a structured questionnaire designed with focus on every aspect of Teaching Learning Process and other administrative process. This feedback is used for overall improvement in all areas. In case of Teacher with lower feedback scores, he / she is being called by the Principal instructed to improve their performance and teaching parameters. 2) Parents feedback is also taken into c consideration, Parents feedback analysis suggests to improve onto Placement of the students, suggested to add some new courses. IQAC decided to address the issue by signing more Collaborations /MoUs with the schools. College works on their suggestion for overall development of institute. 3) Institute always remains in touch with the alumni so that suggestions can be gathered from them after completion of their course .To obtain the Alumni feedback, a questionnaire is floated among the alumni. The responses are analyzed on the basis of different parameters which helps to implement quality policy at institute level. Its observed from the earlier feedbacks received that, alumni are quite satisfied with the infrastructure facilities. The suggestions from alumni mainly focuses on to keep pace with the everchanging technology. IQAC planned an initiative for add-on/bridge courses. Alumni interaction at department level across different events such as expert lectures, discussing school job scenario with current batches, organizing mock interview etc are the benefits.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	76	80	76
BEd	Education	50	60	50
[View Uploaded File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	50	0	8	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
8	8	9	3	1	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

B.Ed., is a training course where mentoring of each student teacher is carried out at every stage of the training program. As trainees enrol for the course in first semester, diagnostic test is conducted. Based on the performance and the individual learning profile of the learner, they are grouped and allotted under each faculty as the mentor. Each mentor is having 6-8 student teachers. Every mentor maintains an individual record of each mentee and constant mentoring is given with varied kind of learning assignments according to the learning difficulties and learning style of each mentee. Every activity is carried out in a meaningful way. There is two hours schedule for a week in the college timetable, where the mentors diagnose each mentees learning needs with their learning styes and difficulties. Timely academic counselling is provided. Through mentoring every trainee is made to do the activities of each semester like seminar paper preparations and presentation, test preparation, orientation and practice of Micro- teaching skills, simulated practice of lessons, lesson planning, TLM preparation and it's usage, Action research, post-internship activities like school based, community-based activities' planning and conduction etc., are discussed and thoroughly learnt with the constant and continuous guidance of the mentors. Apart from academic activities, the individual learning difficulties and personal problems of each mentee is attended by the mentors through proper strategies and guidance is given to overcome the same. This has helped every trainee to prove their level best for their professional life. Thus, the overall training program becomes more commendable for every and it becomes the reality with the strong and robust system of mentoring held in the program.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
69	7	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Nill	Nill	Nill
2017	Nill	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of

			semester-end/ year-end examination	results of semester-end/ year- end examination
BEd	D14	2	16/03/2017	17/05/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Institution is adherent in strictly following the internal evaluation system suggested by the university in all the courses and activities of every semester. Keeping the norms of internal assessment criteria, institution plan and prepare a schedule for continual internal evaluation in each subject where 30 marks internal is to be awarded in every HC (Hard Core) paper and 50 marks internal evaluation to be conducted in every EPC (Enhancing Professional Competency) paper. In every HC paper two internal activities are held. They are seminar presentation and unit test. For seminar presentation, teachers of every course divide the students into 10 groups and each group is allotted one topic to prepare their seminar paper as suggested in syllabus. Proper and continuous guidance is given to the members of the group in preparation of their part of content and train them to present the same with the help of PPTs and supporting devices. Evaluation of the seminar is made based on the record submitted and the presentation made, based on the set criteria of assessment. Term test is conducted in every paper and performance of each student is assessed to award internal marks of each subject. Apart from these two activities continual internal evaluation is conducted through different individual assignments like-library reference work records in each unit, unit-wise question-answer records, group discussions on familiar topics of the units in each subject etc., are considered for awarding internal marks. In EPC papers, regular practice of suggested activities in two units of the syllabus is conducted in the classroom. All the students are divided in groups and conduction of activities are monitored. The record of the same is maintained. The performance and the exhibition of the practical activities are displayed and marks are awarded.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

For every batch of B.Ed., training program calendar of events is prepared by the university in common and sent to all the affiliated training colleges. It is prepared with teaching hours in each course and the dates for tests and examination are mentioned. Keeping the common calendar of events, college prepares calendar of events for the institution based on institutions' goals and objectives in mind. In the beginning of the course, IQAC call for a meeting to all the staff members along with the principal of the college to discuss on the common calendar of events given by the university. Keeping the course duration in mind, college reframe the calendar of events. In the revised calendar of events celebration of all the important days with its nature of celebration is mentioned with the dates and the month. Apart from the academic activities the important initiatives and programs undertaken by the institute to provide exposures in terms of personal and socio-economical perspectives, different add on programs to be conducted are shown in the calendar of events and circulated among all the faculty to plan and schedule their activities and teaching hours to complete the portions on-time to do the continuous assessment of the learning process. The co-scholastic, academic supporting activities and programs as shown in the calendar of events are held periodically and assessment is done. The internal evaluation marks as per the allotment for all the activities are submitted to the university as per the date mentioned in calendar of events. Final examination is also conducted by the university as per the date shown in the calendar of events and detail timetable of the final examination is shared by the university

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://drive.google.com/file/d/1-HSWyxipFvftun-7XGjlmihtaO4Y5TFm/view

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
D14	BEd	Education (first sem)	69	56	81.16
D14	BEd	Education (second sem)	67	63	94.03

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
International Projects	0	0	Nill	Nill
Any Other (Specify)	0	0	Nill	Nill
Total	0	0	Nill	Nill
Major Projects	0	0	Nill	Nill
Minor Projects	0	0	Nill	Nill
Interdisciplinary Projects	0	0	Nill	Nill
Projects sponsored by the University	0	0	Nill	Nill
Students Research Projects (Other than compulsory by the University)	0	0	Nill	Nill

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
2 days workshop on Puppet making	Fine Arts	02/12/2016
2 years B.Ed. course	Ashirvad Rural Development Trust(R), at Senate Hall Bangalore University, Bangalore.	23/11/2016
Human Resource in Education	Al-Ameen Institute of Management Studies	07/11/2016
Professional Tips to face an interview	Al-Ameen Institute of Management Studies	24/11/2016
3 days Lecture cum demonstration on Fire Safety Rescue	Disaster Managment, Govt. of Karnataka	08/02/2017
workshop on creative art	Fine arts	27/04/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	2	2	4
Presented papers	2	2	2	2
Resource persons	2	2	2	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Workshop on First Aid	Youth Red cross, Karnataka	8	113
Blood Donation Camp	Narayana Hrudayalaya, Bangalore	8	110
Education Week	Al-Ameen Educational Society	8	113
World Environment Day	Al-Ameen College of Education	8	113
lecture on legal literacy for women empowerment	Al-Ameen College of Law	8	113
Training on Yoga	Vishwabandu Yoga School	8	98
Training on	Innotech	8	113

Personality Development and Life-skills			
Field trip	visited "Janapada Kalakendra" (IGNC)	8	113
Scientific Field trip	Botanical Garden, Lalbagh	8	113
Field Trip	Art Gallery, Gandhi Bhavan, Bangalore	4	110

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Aids Awareness	Red Cross Society, Karnataka	Jaatha	8	95

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Practice teaching	MES high school, AL-Ameen High School, CMA high School, BET High School, New Vanivilas	08/06/2016	31/05/2017	48

	High School, Almas High School				

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MANUU	08/01/2016	providing distance education to in-service students	100

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
165000	183200

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBSOFT	Partially	V9.8.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8649	903839	94	19094	8743	922933

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	37	20	10	4	0	2	0	0	1
Added	10	4	5	1	0	0	0	0	1
Total	47	24	15	5	0	2	0	0	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
150000	103643	165000	183200

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Criteria IV 4.4.2 Procedure and polices for maintaining and utilizing physical, academic and support facilities. In any educational institution, proper maintenance and utilization of physical, academic, and support facilities are crucial for the smooth functioning of the organization. This includes laboratories, libraries, sports complexes, and computer facilities. To ensure effective management of these facilities, clear procedures and policies must be in place. This involves regular maintenance schedules for equipment and facilities, as well as guidelines for their proper use. Al-Ameen college of Education strives to provide physical and support facilities for an excellent academic environment in a clean and green campus. In order to achieve this objective, the College has a General Maintenance Department which has established systems and processes for regular maintenance and for proper utilization of resources like physical, academic and supporting facilities- laboratory, library, sports complex, computers, classrooms etc. Al-Ameen college of Education has the policy for infrastructure maintenance as specified by the statutory bodies both in terms of quantity and quality. The College provides the best infrastructure to all its departments and other functional areas to ensure the infrastructure needs and the requirement of Teaching- learning process. The Infrastructure Maintenance policy of Al-Ameen college of Education is ensuring its quality and cost, up gradation from time to time, proper accounting and safeguarding by providing inventory numbers on each equipment and maintaining asset register. Following procedure have been adopted for maintaining, upgrading and utilizing Infrastructure and resources available in the college. Physical Facilities: (Laboratory, classroom etc.) Though the college has one of the finest infrastructures, timely upgradation and reconstruction are made to improve its utilization. Steps: 1. Recommendations

are considered for infrastructural change by the Local Advisory Committee (LAC), Management body of the college, Alumni Association, and different stakeholders of the college. 2. Approval for fund utilization from the college management. 3. Initialization of infrastructural development Building Infrastructure and Maintenance: The in-charge person will look after the maintenance, repair, and maintenance of the main building and physical infrastructure like water, power supply and gas. It creates necessary arrangements for adding new academic infrastructure in the college as per the need of the college. Laboratory Equipment's'/ Machinery Stock taking is done once a year and maintain stock register by laboratories for keeping a list of chemicals, glassware, and any other instruments used in the laboratories. Maintenance of Dead stock registers regularly to keep account of the nonfunctional equipment's and machinery etc. The Laboratories equipment is maintained at the departmental level by the staff in charge. Library: 1. Recommendations for subject related books are accepted from faculties and students. 2. No. of books on a variety of topics are made available in the college including textbooks, magazines, research papers, reference books, periodicals, e-books. 3. Study material for different Competitive Exams is made available in the college. 4. Automation of the library is made for easy access to the books through Library software. Computers: 1. College regularly purchases new systems with upgraded software. 2. New computer labs have been constructed with

https://drive.google.com/file/d/1r_ogi_Eonj2wQch70hzy2NDrQVSK_CU8/view?usp=sharing

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Al-Ameen Scholarship Trust	11	63100
Financial Support from Other Sources			
a) National	Social Welfare office, Minority Welfare office, Other Back ward welfare office, local other trusts	20	235200
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
World Earth Day (Soft skill)	22/04/2017	98	Al-Ameen College of Education
ICT (soft skill)	28/04/2017	50	Al-Ameen College of Education
Seminar in all Subjects (soft skill)	02/05/2017	50	Al-Ameen College of Education

International Yoga Day (yoga)	21/06/2016	98	Al-Ameen College of Education
World Disable Day (soft skill)	24/05/2017	98	Shivakumar
Education Week (soft skill)	23/05/2017	98	Al-Ameen Educational Society
remedial couching (remedial classe)	28/01/2017	77	Bangalore University and Govt. of Karnataka
Personality development talk and workshop	30/12/2016	95	Mubarak Ahmed

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	TET, CTET	65	65	15	10

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Jain Group of Institution, Oyasis international, Al-Azhar Foundation, Al-Ameen Primary and High School, Chitrakoota	60	20	Wisdom International, BET School, Cresenct school, MES school, Oxford school, Valley School	10	10

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Depratment	Name of	Name of

	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2017	9	B.ED	Education	Bangalore University	MA and M.Sc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SLET	10

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports for students: Throw ball, Cricket, Eating Biscates, Sack race, Runnig Race, Shotput, 3 leg race, Valley ball, Lemon and Spoon	College Level	60
Cultural Events for students: Essay writing, Quiz, Drama, Solo Dance, Group Dance, Solo Singing, Group Singing, Fancy Dress, Ethnic Dress, Fashion Show	College Level	60
Inter Collegiate Competition: Essay, Dance, TLM preparation, Debate, Group song	University Level	120

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	nil	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council members are selected through the election process. The student council is formed at the beginning of the academic year. Continues for all for semesters, various activities are conducted through student council. Indoor sports, outdoor sports, cultural activities, celebration of various national festivals, organization of various events, students are exposed to a variety of

curricular and co-curricular activities. Students are encouraged to give suggestions while organizing curricular and co-curricular activities. They are encouraged to participate in various activities. In fact, they are made to take lead in planning and organizing the activities. This not only fosters leadership qualities but also develops a sense of responsibility, co-operative feeling and builds confidence. They learn not only to own responsibility but also become vigilant towards their drawbacks. This helps them in continuous improvement. The students' council takes care of all students activities. Participation in various intercollegiate and university and state level competitions, annual day program, farewell function etc. are being celebrated under the aegis of the students council formation of students grievance cell for solving grievance.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The reputation of any institution depends upon the good result, co-curricular activities, environment, and investments. But there is one factor which only requires support encouragement and brings strength and expansion to the institutions reputation progress and that factor is the alumnunity the Alma mater. Alumni plays a very significant role contributing to the efficient functioning of the institution helping to build grow the institutions brand through word of mouth marketing relies on alumni for curricular develpomnet sharing of expertise mentoring resource mobilization o career opportunities to students. Role of Alumni in institution. The Alumni of the college are ibrant and are actively involved in all phases of the functioning of the college. Planning, implementation of evaluation. Alumni serve as members of various boards committees of the college. Contributing to the sustainable development of the institution in line with its vision mission aiming to transform students to global educators. i) Planning phase They play a vital role in planning the academic non academic activities of the institution. The alumni representatives recommend changes and quality initiatives based on the current requirements and analysis of feedback from stakeholders for the welfare of the students and the development pertaining to all aspects of the college. Volunteer support system: Eminent alumni expert in the field of education are invited by the institution to render their volunteer support services like giving demonstration lessons, delivering lectures, giving motivations talks etc.

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Al- Ameen College of Education follows a decentralized and participative mode of decision making in the effective management. The Apex body of the college administration is the Governing body, comprising the Patron, Manager, Principal, senior faculty. The governing body meets thrice a year or as needed.

The Principal presents the college activity report before the body. The body reviews the report, discusses and gives valuable suggestions .The next level of the management of the college is the College council whose members are the Principal and senior members of the faculty. The college also has a Steering Committee to implement the decisions taken in the governing body and college council and ensure smooth functioning of the college. The next level includes the Principal, Faculty and Staff. The principal convenes regular meeting of the faculty and start to discuss various issues related to the academic and non academic functioning of the college. The next level is the students union which comprises of the elected representatives of the student community. A member of the faculty is assigned the duty of student advisor who acts as a link between the student union and the faculty. The entire schedule of the academic events of the year is discussed and tentatively fixed in the beginning of the academic year. The members of the faculty are assigned duties of the various committees ,clubs and cells ex: IQAC ,. Cultural committee, Discipline Committee ,Alumni association, Library committee ,Examination committee, Sports committee , CLC committees ,excursion committee, literary club, library committee, academic programme committee, research and linkage committee, magazine committee, excursion committee, Governing Council Cell, anti ragging cell, anti sexual harassment Cell , Grievance Redressal Committee etc The student support programmes are carried out under the strong support and guidance of College management. At the beginning of the academic year members of the faculty meet under the leadership of the Principal, and decide the schedule for the academic year and to assign various duties to the faculty. The teachers are the conveners in various academic and non-academic committees. cells and clubs of the college. Members of the administrative staff are also members of the various committees, clubs. The Students Union organizes various programmes under the leadership/guidance of the staff advisor to the college union, Associations like the PTA and Alumni support the college through supply of funds and expertise at various occasions. All details regarding the office bearers are mentioned in the academic calendar.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As our college is an affiliated college we implement the curriculum designed by the university – The university invites our faculty to participate in the curriculum revision workshops – Two of the faculty are members of the Board of studies Bengaluru City University – all members of the faculty actively participated in the review of the two year B.Ed. programme – The faculty of the college acts as the chairpersons of the curriculum review committees for the B.Ed programme – The faculty of the college authored books related to different dimensions of education and are recognized as reference books by the university.

Teaching and Learning	ICT incorporated teaching, google classroom, flipped classroom, blended learning, tutoring, web based learning, class blogs and student blogs, assignments, social surveys and projects. Faculty and studens have enrolled in MOOC courses and taken exam on online learning platforms like SWAYAM. Coaching for competitive exams like TET, SET and NET. Remedial classes for weak students. Field trips and study tours, education camps were organized.
Examination and Evaluation	Conducts periodic tests and internal assessment by respective course co-ordinators and standardize the internal assessment procedures by the college co-ordinator and the principal, conduct model examinations, semester examination and practical examinations. Conduct unit tests, written and oral tests, model exam, semester exams and practical examinations conduct re-examination for absentees discuss previous question papers before examinations -Display of internal marks. Based on a well structured evaluation process students are classified into various categories and individualized attention is provided. Examination and evaluation process of the institution adheres to the academic calendar prepared in accordance with university academic calendar and government calendar.
Research and Development	The college has functional MOU with moulana universities. The institution encourages the faculty to excel in their efficiency by giving opportunities for their professional growth in all respects. The college permits the faculty to participate refresher/orientation/short term courses conducted by UGC-HRDC and allow college faculty to attend national and international seminars, workshops, conferences and publications. The institution encourages the teachers to undertake and successfully complete the research programmes like Ph.D., minor/major projects etc. Encourages the faculty as a resource persons. Four faculty members are Ph. D Research guides.
Library, ICT and Physical Infrastructure / Instrumentation	Books and journals related to career guidance and competitive examinations are available, bar cod printer, bar

	code reader, Photostat machine, systems for internet browsing and book search, KIOSK searching machine are available in the library. Newspaper clippings regarding various subjects are available. Library observes, reading day on 19th June every year. Library has an Advisory advising committee which consist of the Librarian, Principal, vice Principal, Junior Superintendent, College Union Chairperson and representatives of the faulty. The library has instituted the best user award for the students. INFLIBNET – partly automatic functioning library
Human Resource Management	Professional development of teacher educators through research activities, research guidance, activities of research committee, research based consultancy services, etc. training of new generation teachers to transfer the inherent values of the society, training student teachers to meet the emerging educational issues. Members of the faculty provide classes for the PTA at the model school and other cooperating schools. The student teachers provide training for the students for the various competitions and exhibitions. College provides opportunities to attend various examination – promotion.
Admission of Students	College is a Religious Minority Institution. Minority of the students are from religious minority community and the rest of the seats are open to all other communities. Such as SC/ST/OBC and Women differently abled/ economically weaker sections are admitted. They are provided with available facilities. Admission of the students is merit based as per government rules and regulations. There is a separate list for reservation/special category based on the reservation policy of the government. Category wise merit wise list publication is also published. Being a minority institution, admission to management quota is also merit based.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	College have digital library facilities like, bar coding, OPAC,

	British Library, E-NLIST. Wifi Facility and Digital Classrooms available for students, for applying scholarship college is supporting to the students for using Internet, Language lab is used for teaching communicative skills. The college has a grievance redressed cell and anti-sexual harassment cell. Grievances related to ragging can be submitted online to the principal.
Examination	Internal marks is filled through university website, as per the rules and regulations of the university. University exam/semester examination dates are noted in the academic calendar and published in the web site. CCTV implemented in the examination hall and connected with university portal.
Planning and Development	The college council and steering committee under the leadership of Executive council and principal conduct discussions regarding the development of college. On the basis of the decisions made in the council and steering committee, the academic calendar committee prepare the action plan for the academic year. The draft of this action plan is circulated among all the faculty members for the modification of the academic calendar.
Administration	Information from Joint Director, collegiate education and university level are conveyed to all the members of the college through e-mail and published in our college website. Bio-metric attendance terminal for all the faculties and students are uploaded in the website every week. The e-print copy of academic calendar made available to the faculty.
Finance and Accounts	Our college is maintained by self owned finance and Grant –in Aid institution Tally software is used for maintaining accounts, every inflow and outflow was maintained with prior permission from the Society, Student's scholarship is maintained K-epass, Examination fee is paid through online through Bangalore university student portal, Salaries are crediting to employees through bank, scholarship is disbursing through cheques, fee also collecting through DD/Cheques.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nill	Nill	Nill	0

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nill	Nill	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nill	0	Nill	Nill	Nill

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee Provident Fund, Canteen facilities, Maternity leave, faculty members are encouraged to pursue higher education	Employee Provident Fund, Canteen facilities, Maternity leave	Government scholarship, fees consession from Al-Ameen Educational society to the economically poor student, Counseling service and career guidance program, Book bank, Internet facility, Placement services, Grievances Redressal service

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits are crucial processes for ensuring

financial transparency and compliance with an organization. In our institution audit report is the final judgment of external auditors to the financial statement. The external auditor is appointed by our management to issue the report. Audit report is the hallmark to third parties at the time of decision making. It is a process that involves in depth analysis and evaluates our financial records by an independent accountant or external auditor to determine whether institution's Financial statements are fair and correct considering the institution financial position. The audit will be done every financial year i.e.,from 1st April to 31st march every year. All the receipts, payments along with vouchers and supporting bills duly signed by principal and accountant and approved by the secretary or chairman will be physically verified and issue the financial audit report along with balance sheet and income and expenditure copy by the auditor with signature. Throughout the year any audit objections raised are typically discussed in a formal setting. The mechanism for setting objections involves a collaboration process between the auditors and the organizations management. This may include providing additional documentation. Clarifications or adjustment to address concerns, resolving objections promptly is essential to maintain financial integrity and regulatory compliance. Clear communication and co-operation between auditors and the organization facilitate a smooth audit process and contribute to the overall reliability of financial reporting, during the year 2016-17 no objections submitted from the auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	0

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6.4.3 – Total corpus fund generated

25000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC from Bangalore University	Yes	Managment
Administrative	Yes	Rangaraju and Association	Yes	Managment

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA Meetings are held yearly twice The suggestions offered by the parents a helping hand to run the college smoothly

6.5.3 – Development programmes for support staff (at least three)

Computer literacy program, supportive staff allowed to peruse higher education , awareness program for mental health

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Organizing seminars Conducting faculty development program for teacher and teachers

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Certificate Program in IT	03/10/2016	03/10/2016	07/11/2018	65
2017	Value Added Course	17/02/2017	17/02/2017	10/03/2017	65

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talents day	24/04/2017	24/04/2017	98	28
National Technology day (Emphasis on Women Empowerment)	11/05/2017	11/05/2017	98	28

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Architecture of our college is designed in such a way that maximum use of Natural resources like Sunlight, and ventilation is strictly adhered to. All the electrical appliances are switched off when not in use, our non-teaching staff takes turns to ensure that there is no wastage of electricity, leakage of taps is repaired, to ensure conservation of water.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students

	locational advantages and disadvantages	engage with and contribute to local community					and staff
2016	1	Nill	22/10/2016	1	Inter collegiate fest	1	200
2016	Nill	1	02/10/2016	1	Gandhi Jayanthi	1	126
2016	Nill	1	03/10/2016	1	Disaster Management Day	2	76
2016	1	Nill	08/10/2016	1	World Sight Day	1	76
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for all stakeholders	25/02/2016	The institution has developed a Code of Conduct for students where they have to abide the rules and regulation of the institution. On First day of college handbook (diary) is given to new students. This diary includes dos and donts in college premises. Ethics for teacher educator s students teachers are given in this book. • Disciplinary rules and regulations framed by the institute must be followed by the students. • Any type of misbehavior, indiscipline or breach of any rules will result into severe punishment to them. As per the instructions given by the management, Professional Ethics for Faculty Members is prepared and is given to faculty members. It is mandatory that all faculty members follow the Professional Ethics and the Code of conduct. Head of the institution

and the coordinator keeps
a check whether the code
of conduct is followed
properly by all the
faculty members. If
anyone fails to do so, a
report is prepared which
is submitted to CDC

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga day	21/06/2016	21/06/2016	69
World Mental Health day	10/10/2016	10/10/2016	69
World Aids Day	01/12/2016	01/12/2016	69
World Cancer Day	02/02/2017	02/02/2017	69
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain Water harvesting Our institution has built a big tank on the upper most floor of the building from where water for all purposes is supplied to all the floors throughout the day. During the rainy season rain water is collected through pipes and stored in the tank at the bottom of the building.

2.Energy Conservation We use electric energy quite economically. We are careful about the switch on and the switch off of the energy as and when required.

3. Plastic free campus Use of Plastic is banned in college campus. We encourage students to use cloth bags.

4. e-waste management Damaged computers/ e material are immediately sent to IT department. If required some working parts of these computers are reused. If needed new parts are purchased and the repayment of the electronic apparatus is being made from time to time to speed up the work.

5. Underground drainage system is installed in the campus.

6. Maintaining Indoor Plants in Whole Corridor.

7. Celebration of World Environment Day, World Water Day and other important days, Cleaning of the campus as a part of Swatch Bharath abhiyan, awareness programs held on important days to save environment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the practice I: Use of ICT for effective teaching learning. 2. Objectives of the Practice: 1. To promote the skill of learning and to improve the learning outcomes 2. To provide "head-heart and hand approach- 3H" to learning 3. To accelerate the teaching and learning efficiency 4. To motivate students towards innovative learning 5. To enrich the process of teaching learning 2. The context: The traditional teaching methods of chalk and talk techniques has limitations like management, neat diagrams and hand writing skills. In the modern education system curriculum is framed to develop the competencies in the teachers and students for best performance. Curricula are also emphasizing capabilities and concerns towards the application of the information. ICT are able to provide strong support for all these requirements. Information and Communication Technology - ICT has become an integral part of

teaching learning process. Effective use of technology makes the class more dynamic, motivates students and renews teacher's enthusiasm as they learn new skills and technologies. Adoption and use of ICT in education have a positive impact on teaching, learning and research. 3. The practice: In this digital era, ICT use in the classroom is important for giving students opportunities to learn and apply the required 21st century skills. Most of the classrooms in the institute have installed projectors and smart boards. The entire faculty member's take the lectures using the same. Whole campus of the institute is Wifi connected. Impact of the Practice: On the faculty members 1. Information Communications Technology (ICT) enabled teaching methodologies are being followed by the faculty members in class rooms as a complementary tool for conventional teaching methods. 2. Faculty members started to use ICT in the preparation of annual plan, subject time table, students practical, score keys, question bank, question papers etc. 3. The use of multimedia teaching aids like, PPTs, Videos, LCD projectors, smart classrooms and internet enabled computer systems in daily teaching learning. Remedial program: Among the best practices of the institution is the remedial teaching of the slow learners or lag behind students. 2. Objectives of the Programme: • To give additional help to students who, for one reason or another, have fallen behind the rest of the class. Characteristics of programme- • Attempts are made to develop the holistic personality of the talented students. • Efforts are made to develop the learning ability of students with low learning ability • Students Efforts are made to develop communication skills in English for students in Kannada medium who have English method. • Students having problems while studying educational statistics. • Attempts are made to find the raw links of B. Ed students and create and implement a program on it. • To understand the shortcomings of students studies. • Find out the reasons why these defects occur. • Teachers can improve their teaching to eliminate these causes. • Helps students to write accurate and precise answers. • Therapeutic programs bring benefits such as increase in student progress How are such students identified? Micro-teaching is a component of B.Ed academic curriculum. In this micro-teaching, small groups of students are formed. The schedule for micro-teaching is prepared according to the time allotted by the university so that the teachers and students are constantly in touch with each other throughout the year so that the teachers can identify the abilities of the students and identify their needs. Proceedings of Remedial program: To help weak student's secure better marks and reduce dropout rate in the college, the college conducts remedial classes. The College issues a circular in this regard and the extra classes are organized for one month and the duration of each class is usually one hour. Students for remedial classes are selected on the basis of teacher's feedback and internal evaluation. Besides students who voluntarily wish to join such classes are also considered.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://drive.google.com/file/d/1WbMxxkTgu0op23vdWPtPlC6KxDPHXu__/view?usp=sharing

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

"Equalizing unequal is secret of successful democracy". It is not a myth rather it is reality. To take this vision forward every year Education week is organized to give the future teachers an insight into the real and deserving world, especially our community so that they develop the feelings of empathy, Sympathy and upliftment of the poor and downtrodden. In this regard college celebrated Education week, a noble and sacred program from 23.05.2017to

29.05.2017.It was inaugurated by the chief guest Dr. Shankar Reddy, Registrar, evaluation, Bangalore University and Al-AmeenRathnaJanabSubhanShariffSaheb, Hon.Secretary Al-Ameen Educational Society presented a presidential address and gave useful tips to all students and Mr. Shaik Dawood, Vice Chairman, graced the occasion. During education week trainees along with faculty visited different downtrodden areas such as Shariff Nagar, near Yashwanthpur Railway Station, B.K.Nagar, yeshwanthpur, ShamannaGarden, Padarayanapura and Shrinivas Nagar. Teacher trainees performed street plays, skits, door to door campaigns, surveys regarding education , health and hygiene, blind beliefs etc.,. This program brought a strong insight into the students' perception regarding the lives of slum dwellers. Most of the people followed occupations like butchers , Coolie workers, beedi workers, agarbathi workers, and daily wage laborers, the place was very suffocated with people living near the drainage, the animals wastage, and blood were all near the houses, with lot of stench and making the place very filthy, but no body was bothered because they were living in such conditions from their birth. The people had no or minimum education like primary the most Metric level. They were not interested in perusing studies because of economic conditions and lack of proper knowledge and guidance. To make ends meet they took up working in different occupations to feed their family. There were a large number of school dropouts because they were not interested to send children to schools, instead they could go to work in factories and scrap work, auto drivers etc. to bring some money, girls were married off early and at a young age had children and were not able to provide basic facilities. All these areas were over populated and most of them belonged to Minority community. Our trainees educated the people on importance of education, health and hygiene, govt. facilities and schemes available for poor people. Education week program was concluded on 29.05.2017. Mr.sayed Ahmed, E.C.Member , AAES was the chief guest and valedictory address was delivered by Al-AmeenRathnaJanabSubhanShariffSaheb, Hon.Secretary Al-Ameen Educational Society. The books, bags and other stationaries were distributed to poorest of poor children who were identified during the survey. The college News Letter "The Buzz" was released by the chief guest on the same occasion.

Provide the weblink of the institution
https://drive.google.com/file/d/1WbMxxkTgu0op23vdWPtPlC6KxDPHXu__/view?usp=sharing

8.Future Plans of Actions for Next Academic Year

Future Plan of Action for next academic year 1. Induction orientation program are conducted meticulously for all the semesters accordingly to the time table. 2. Education week would be conducted in our institution very ceremoniously every year without fail, in order to develop social awareness, tolerance, care share principle, self adjustment to know the problems of the down trodden to solve them to develop values in them 3. TET, C-TET orientation classes will be conducted for 3rd 4th Semester teacher trainees to build up their career. 4. Value added course like personality development will be conducted by inviting an expect to help trainees to develop in them self confidence, self reliance, tolerance also adjustment. 5. Continuous internal assessment in the institution is carried out through number of activities, seminars, workshops, also projects tests exams. 6. Institutions will conduct number of national festivals, like Independence Day, Republic Day, Gandhi Jayanthi, other ethnic days contribute a lot to the community which develops the feeling of "Unity in diversity". 7. Certificate courses are going to be introduced. 8. Eye donation camp under Youth Red Cross Wing are going to be introduced. 9. Collaboration with Rotary Club has to be done to conduct programs under its wing. 10. Placement services are going to be scheduled every year for the teacher trainees the placement would be done for national international level institutions. 11. Many best practices will also be followed like ICT programs, remedial teaching mentoring, tutoring as per the

schedule earmarked in the time table. 12. Field trips educational excursions will also be planned to broaden the horizon of our teacher trainees. 13. Yoga workshops will be held to manage stress to maintain the physical mental health of the teacher trainees.